

Open 03/15/18

JOBS...

Job Opportunity Bulletin for



Saginaw

SUMMER EMPLOYMENT OPPORTUNITIES

- **Celebration Park Coordinator** **\$10.00/Hour**
- **Celebration Park Attendant** **\$9.25/Hour**
- **Temporary Laborer** **\$9.25/Hour**

CELEBRATION PARK:

Park Employees work 20-28 hours a week from mid-May through Labor Day. Attendants are responsible for park opening/closing, litter clean-up, cleaning and visual inspection of equipment, minor lawn and garden duties, monitoring and cleaning bathrooms, and answering questions from the public. Coordinators are responsible for all above duties plus overall coordination and monitoring of park staff.

Requirements:

- High School graduate or GED equivalent. Or an active high school student currently in your Junior year
- Successful completion of a background investigation, physical and drug screen
- Prior experience working with youth of various ages
- Must be courteous and friendly for effective interaction with the public
- Must be responsible, reliable, team-oriented and observant of your surroundings
- Must have reliable transportation to the work site
- Experience in the basic operation of a push lawnmower and weed whacker preferred
- Satisfactory completion of in-house training in the use of water monitoring and testing equipment
- Willing to routinely be exposed to chlorine used to ensure water quality
- Willing to work outdoors in all weather and to work rotating weekends as scheduled
- Park Coordinators should have prior experience as a lead worker or a working supervisor.

TEMPORARY LABORER:

Laborers work up to 28 hours a week performing any and all of the following for the City's Wastewater, Water Treatment, and Water Distribution facilities: yard work (to include mowing lawns, weed whacking, edging), and miscellaneous indoor/outdoor painting and cleaning tasks.. Must be available May through August (May through October availability is preferred).

Requirements:

- High School graduate or GED equivalent
- Successful completion of a background investigation, physical and drug screen
- Prior manual labor experience preferred
- Prior experience in lawn care and the use of basic lawn care equipment
- Ability to use power equipment such as riding mower, edger, trimmer and/or chain saw preferred
- Must have a valid Michigan driver's license
- Willing to work outdoors in all weather conditions

APPLICATION PROCEDURE FOR ALL POSITIONS:

Submit a completed **Summer Employment Application** to the Office of Human Resources, City Hall, Room 202, 1315 S. Washington Ave., Saginaw, MI 48601. Laborer applicants should also submit a completed Skills Inventory Sheet. Applications are available from our office (M-F, 8-5) or at www.saginaw-mi.com under the "Find a Job" link. Applications will be accepted until positions are filled; however, early application submission is recommended.

The City of Saginaw employs only United States citizens and individuals authorized to work in the United States, pursuant to the Immigration Reform and Control Act of 1986. The City of Saginaw does not discriminate on the basis of handicapped status in admission or access to or treatment or employment in its program and activities.

AN EQUAL OPPORTUNITY EMPLOYER