

JOBS...

Job Opportunity Bulletin for



Saginaw

PART-TIME LABOR POSITIONS

Basic Labor: \$9.25/hr. Skilled Labor I: \$11.00/hr.

Open to Part-Time Union Employees

Open to the Public

Applications from the public will be considered after all in-house union obligations have been met.

Basic Labor (Custodial): Performs cleaning and custodial tasks to include cleaning floors, walls, ceilings, rugs and carpets; dusting furniture; cleaning toilets; emptying waste baskets; changing lights; cleaning windows; painting; and other routine maintenance work as assigned. May move and set up furniture and chairs for special events. Shovels snow, cleans walks, mows grass, weed whacks, and picks up leaves and litter from grounds. (28 hrs/wk)

Requirements:

- High school graduate or GED equivalent
- Prior custodial experience required. List specific custodial duties you have performed on your application and the Skills Inventory Sheet
- Willingness to work outdoors in any weather in the completion of some assigned tasks
- Able to occasionally lift heavy loads and utilize a ladder at varying heights

Skilled Labor I: Performs general skilled work to include basic electrical, plumbing, mechanical, demolition, installation, or similar hands-on activities. Works independently on assigned projects. (28 hrs/wk)

Requirements:

- High school graduate or GED equivalent
- Prior general maintenance and repair experience to include painting, light plumbing, carpentry, electrical and mechanical work. Welding experience preferred
- General experience performing various custodial and grounds keeping tasks
- Valid Michigan driver's license with ability to operate a forklift
- Able to lift up to 50 lbs. occasionally

APPLICATION PROCEDURE

Submit an **Employment Application** and **Skills Inventory Sheet** for each position for which you are applying to the Office of Human Resources, Room 202, City Hall, 1315 S. Washington Ave., Saginaw, MI 48601, by **5:00 pm, Monday, February 12, 2018**. Applications and Inventory Sheets are available from our Office of Human Resources M-F, 8-5, or at www.saginaw-mi.com under the "Find A Job" link.

EXAMINATION PROCESS

Applications will be screened. Those best qualified will be invited to an oral interview.

BENEFITS: Subject to change in accordance with collective bargaining agreement.

- 8 paid Personal Time Off (PTO) days per year
- 7 paid holidays per year
- 4 unpaid approved days off per year
- Social Security
- Workers' Compensation
- SEIU union membership with layoff and recall rights

The City of Saginaw employs only United States citizens and individuals authorized to work in the United States, pursuant to the Immigration Reform and Control Act of 1986.

The City of Saginaw does not discriminate on the basis of handicapped status in admission or access to or treatment or employment in its program and activities.

AN EQUAL OPPORTUNITY EMPLOYER