



CITY OF SAGINAW



FIREFIGHTER APPLICATION PROCEDURE FREQUENTLY ASKED QUESTIONS

Q. *What do Firefighters do?*

- A. Firefighters fight fires, respond to hazardous material incidents, administer first aid, answer rescue calls, inspect buildings for fire hazards, maintain equipment and stations, and perform other such related work as required daily. Workdays are 24 hours long with 10 workdays per month. A copy of the job posting is available at www.saginaw-mi.com under the "Find a Job" link. **Prior fire training or experience is not required.**

Q. *How much do Firefighters earn?*

- A. The starting annual salary for a Firefighter is \$34,827 along with an excellent benefit package of health, life, dental and vision insurances for you and your family. Firefighters reach the top of their salary range of \$53,937 in four years.

Q. *Who can apply?*

- A. Anyone meeting the basic requirements as listed on the job announcement can apply. Interested local, minority and female candidates are strongly encouraged to apply. Military Veterans are also encouraged to apply.

Q. *What are the qualifications to apply?*

- High School diploma or GED equivalent.
- Must be a citizen of the United States.
- No felony convictions.
- Prior fire training or firefighting experience is not required; however, you must successfully become Firefighter I and Firefighter II certified after appointment to the position. If selected, the City would sponsor you through a Fire Academy to obtain these certifications.
- Height must be in proportion to weight.
- Vision not less than 20/40 in one eye and 20/100 in the other eye, correctable to 20/20 in one eye and 20/40 in the other eye. Must not have color vision defect.
- Must be in good physical health, free from impediments of the senses and in possession of extremities.
- Must possess normal hearing.
- Must possess a valid State of Michigan Driver's license and maintain one throughout employment.
- Must successfully complete a 12-month probationary period.

Q. *How do I apply?*

- A. Interested candidates should complete an Employment Application available from the Office of Human Resources, City Hall, Room 202, 1315 S. Washington Avenue, Saginaw, MI 48602. Office hours are Monday through Friday, 8:00 a.m. until 5:00 p.m. Applications are also available at www.saginaw-mi.com under the “Find a Job” link on our home page. Applications can be submitted in person, through the mail, or by fax (989-759-1206). You may attach a resume, copies of any fire certifications, transcripts of grades or any other relevant information if you wish.

Q. *What happens after I apply?*

- A. Screened-in applicants will be invited to participate in a written test. You must successfully pass the written test with a score of 70% or better to participate in the oral interview. You must successfully pass the oral interview with a score of 70% to participate in a Physical Agility test.

Q. *What is on the written test?*

- A. Candidates will be given a Study Guide after submission of their application to the Office of Human Resources to help them prepare for the test. If you submit your application via mail or fax, your Study Guide will be mailed to you.

Q. *What is the oral interview?*

- A. Interviews are conducted by a panel comprised of representatives from the Saginaw Fire Department and from the Office of Human Resources. Candidates must achieve an oral interview score of 70% or more.

Q. *Is any other testing involved?*

- A. Yes. Top candidates who pass both the written test and the oral interview would be invited to participate in Physical Agility testing. This involves various hands-on exercises designed to demonstrate physical fitness. Candidates would receive an illustrated booklet of the exercises to help them prepare. Fire Personnel would also be available to assist candidates with any questions prior to the test.

Q. *What happens when there is a vacancy with the Saginaw Fire Department?*

- A. As vacancies occur, candidates will be selected from a pool of qualifying applicants. All candidates must successfully complete a thorough background investigation, a pre-employment physical with drug screen and a psychological exam.

Q. *What if I still have questions?*

- A. You may direct any questions to the Office of Human Resources at (989) 759-1570. Office hours are Monday through Friday from 8:00 a.m. until 5:00 p.m. We are always available to answer any questions you may have.

AN EQUAL OPPORTUNITY EMPLOYER