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SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD SATURDAY, JANUARY 25, 2014, AT 9:00 A.M. AT THE CASTLE MUSEUM, 500 FEDERAL AVENUE, SAGINAW, MICHIGAN.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Dennis D. Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Daniel Fitzpatrick, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc and Mayor Dennis Browning - 8. Council Members absent: Norman Braddock - 1.

Also in attendance were the following City staff members: Tim Morales, Interim City Manager; Debbie Buck, Executive Assistant to the City Manager; Janet Santos, City Clerk; Yolanda Jones, Assistant to the City Manager/Budget Administration; Brian Lipe, Chief of Police; Kim Mason, Director of Water/Wastewater Treatment; Dennis Jordan, Director of Employee Services; Beth Carson-Church, Assistant Director of Employee Services; Jeff Klopocic, Director of Technology; Phil Karwat, Director of Public Services; Bill Ernat, Community Development; Darrin Jerome, Inspection Department; Steve Filary, Fire Department Battalion Chief; Tom Raines, Fire Department Captain; Brandon Hausbeck, Firefighter; and residents Tom Webb and Eve Perry.

Moved by Council Member Coulouris, seconded by Council Member Kloc to waive the Council Rules of Order and change the Order of Business to follow the Special Agenda prepared by the City Manager. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM CITY MANAGER

Management Update

Welcome

City Manager Timothy Morales welcomed everyone and introduced the facilitator, John Kaczynski of Saginaw Valley State University (SVSU).

Developing a Vision

The facilitator explained the structure and topics for the planning session. The topics for discussion are based on the pre-session survey conducted by SVSU. A handout was distributed to each participant. Session participants divided into small discussion groups based on their topic of interest. Each group created a vision statement for their topic. A member of each group shared their vision statement.

*A short break was taken at 10:45 a.m.*

SWOT Analysis

Council members and City staff broke into small groups to discuss the topics of focus and their strengths, weaknesses, opportunities and threats (SWOT). A member from each group shared their team's SWOT analysis.

*Lunch was served from 12:15 p.m. to 12:45 p.m.*

Identification of Goals/Objectives

The facilitator assisted the groups to identify obtainable goals with consideration given to each applicable SWOT. A member of each group shared their goals and objectives.

*A short break was taken at 2:00 p.m.*

Development of Action Plans/Activities

The groups were given the task to develop an action plan and to list how the plan would be accomplished. A member of each group shared their action plan.

The facilitator presented an overview of the session activities. Each session participant submitted their completed handout. The facilitator will compile a report with all vision statements, SWOT analysis findings, the goals identified, and the action plans.

PERSONAL APPEARANCES

There were no personal appearances.

ADJOURNMENT

Moved by Council Member Coulouris, seconded by Mayor Pro Tem O'Neal to adjourn at 3:43. p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, CMC/MMC  
City Clerk