

# Council Agenda

November 24, 2014 6:30 p.m.  
Council Chamber

## PRAYER AND PLEDGE OF ALLEGIANCE:

## ROLL CALL:

## ANNOUNCEMENTS:

## PUBLIC HEARINGS:

## PERSONAL APPEARANCES:

*(A list will be provided following submittal deadline.)*

## REMARKS OF COUNCIL:

## REPORTS FROM MANAGER:

### Management Update:

## CONSENT AGENDA:

1. Approve the November 10, 2014 special meeting and regular Council meeting minutes.
2. Approve a purchase order to Environmental Systems Research Institute for \$2,000 for annual software renewal for maintenance and support for the GIS Division.
3. Approve a purchase order to Winter Equipment Company, Inc. for \$5,690.50 for underbody snowplow blade wear guards for the Motor Pool Operations Garage Division.
4. Approve a purchase order to George Instrument Corporation, a sole source, for \$2,290.72 for two differential pressure transducers for the Wastewater Treatment Plant.
5. Approve the technical support services agreement with Optimization Solutions Environmental, LLC, a sole source, and issue a purchase order to them for \$10,000 for FY 2015 and \$10,000 for FY 2016, for a total amount of \$20,000, to assist with the optimization of the treatment process at the Water Treatment Plant.

## REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approval of Council reappointment of Phil Karwat to the Mid-Michigan Waste Authority with a term to expire December 31, 2018.
2. Approval of Council appointment of Annie Boensch to the Region VII Area Agency on Aging with a term to expire March 31, 2016.

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3. Approval of Council appointment of Matthew Wideman to the Building Authority with a term to expire December 31, 2019.
4. Approval of Council appointment of Matthew Wideman to the Zoning Board of Appeals as an Alternate with a term to expire December 31, 2016.
5. Acknowledgement of the Mayoral reappointment of Odie Pruitt III to the Saginaw Housing Commission with a term to expire September 8, 2019.
6. Approval of the City Manager reappointment of Thomas Basil to the Downtown Development Authority with a term to expire December 31, 2018.
7. Approval of the City Manager reappointment of Dennis Whalen to the Downtown Development Authority with a term to expire December 31, 2018.
8. Approval of the Council reappointment of Larry Coulouris to the City Planning Commission with a term to expire November 10, 2016.

## INTRODUCTION OF ORDINANCES:

## CONSIDERATION AND PASSING OF ORDINANCES:

## RESOLUTIONS:

## UNFINISHED BUSINESS:

## MOTIONS AND MISCELLANEOUS BUSINESS:

## ADJOURN:

Timothy Morales  
City Manager

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A SPECIAL MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, NOVEMBER 10, 2014, AT 6:00 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Brenda Moore, Michael Balls, and Mayor Dennis Browning: 6. Council Members absent: Dan Fitzpatrick, Larry Coulouris, and Floyd Kloc: 3.

Moved by Council Member Boensch, seconded by Mayor Pro Tem O'Neal to suspend the Council Rules of Order. 6 ayes, 0 nays, 3 absent. Motion approved.

PERSONAL APPEARANCES

City Clerk Janet Santos announced that there were no personal appearances.

*Council Member Floyd Kloc entered the meeting at 6:04 p.m.*

MOTIONS AND MISCELLANEOUS BUSINESS

Moved by Council Member Balls, seconded by Council Member Moore to enter closed session under MCL 15.268 (c) for a strategy session connected with the negotiation of collective bargaining agreements. Mayor Browning asked Clerk Santos to conduct a roll call vote.

Ayes: Kloc, Tibbs, Boensch, Mayor Pro Tem O'Neal, Moore, Balls, Mayor Browning

Nays: None

Absent: Fitzpatrick and Coulouris

Abstain: None

Motion approved.

Moved by Council Member Boensch, seconded by Council Member Moore to enter closed session under MCL 15.268, Section 8 to discuss pending litigation. Mayor Browning asked Clerk Santos to conduct a roll call vote.

Ayes: Balls, Kloc, Tibbs, Boensch, Mayor Pro Tem O'Neal, Moore, Mayor Browning

Nays: None

Absent: Fitzpatrick and Coulouris

Abstain: None

Motion approved.

Council entered closed session at 6:06 p.m.

*Council Members Coulouris and Fitzpatrick arrived during closed session. Council Member Moore and Mayor Pro Tem O'Neal did not return to the regular session.*

Moved by Council Member Balls, seconded by Council Member Kloc to return to regular session at 6:38 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to approve the P.O.A.M. Tentative Collective Bargaining Agreement as discussed in closed session. 7 ayes, 0 nays, 2 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Boensch to approve the recommendation of legal counsel regarding pending litigation as discussed in closed session. 7 ayes, 0 nays, 2 absent. Motion approved.

ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Balls to adjourn the meeting at 6:43 p.m. 7 ayes, 0 nays, 2 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC  
City Clerk

A REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, NOVEMBER 10, 2014, AT 6:43 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc, and Mayor Dennis Browning: 8. Council Members absent: Mayor Pro Tem Amos O'Neal: 1.

ANNOUNCEMENTS

City Clerk Janet Santos made the following announcements:

- City Hall will be closed for Veteran's Day, November 11, and the Thanksgiving Holiday, November 27 and 28.
- Waste Collection Convenience Station will be open Saturday, December 13 from 10:00 am to 2:00 p.m.
- Curbside yard waste collection will continue through November 30 on the regular trash collection day.

PERSONAL APPEARANCES

The following person addressed the Council: Elizabeth Smith.

*Mayor Pro Tem Amos O'Neal entered the meeting at 6:50 p.m.*

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Balls, Moore, Coulouris, Mayor Pro Tem O'Neal, Boensch, Tibbs, Fitzpatrick, and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Update

City Manager Tim Morales provided informational updates of several City activities, meetings and events. He introduced Yolanda Jones, Assistant to the City Manager/Budget Administrator. Ms. Jones presented a budget update.

*Mayor Pro Tem O'Neal left the meeting at 7:17 p.m. and returned at 7:20 p.m. Council Member Coulouris left the meeting at 7:25 p.m. and returned at 7:40 p.m. Council Member Kloc left the meeting at 7:43 p.m. and returned at 7:45 p.m.*

Consent Agenda

1. Approve the minutes from the October 20, 2014 regular council meeting.
2. Approve Petition #14-15 from PRIDE in Saginaw to display fireworks at Ojibway Island on Friday, November 21, 2014 at 8:30 p.m.

3. Approve the amendments to the 2014/2015 Approved Budget to recognize any changes that have occurred during the 3rd period.
4. Approve the Professional Services Agreement with Plante & Moran, PLLC to provide controller services for three years at a cost per year of \$235,000 for 2015 and \$240,000 for 2016 and 2017.
5. Approve the amendment to the current Professional Legal Services Agreement with Plunkett and Cooney, P.C.
6. Approve the proposed 2015 City Council Meeting Schedule.
7. Approve to renumber Ordinance 152, "Outdoor and Open Burning," from Section 92.21 to Section 92.16, of Chapter 92, "Fire Protection and Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1.
8. Approve a purchase order to Dossier Systems, Inc. for \$3,429.61 for the annual renewal of Dossier Fleet Management Software for the Motor Pool Operations Division.
9. Approve a purchase order to Douglass Safety Systems, a sole source, for \$2,160 for 48 pairs of HexArmor 4011 Vehicle Extrication gloves for the Fire Department.
10. Approve a purchase order to R.C. Hendrick & Son, Inc. for \$13,750 for the recommended repairs to the Cathay Street pedestrian bridge, which serves the students at Arthur Eddy Elementary School.
11. Approve a purchase order to Marshall Campbell for \$15,998 for various street lights, bulbs, and repair parts for the Traffic Maintenance Section of the Right of Way Division.
12. Approve a five-year Planned Equipment Maintenance Agreement with Cummins Bridgeway, LLC for a total amount of \$3,158.90 for the maintenance of the diesel generator of the Aqua Pumping Station for the Water Treatment Division.
13. Approve to change the vendor name on purchase order #495000 from Detroit Pump to Boerger, LLC.
14. Approve ratification of the contract agreement and emergency purchase order #495404 issued to Gerace Construction Company for \$324,655 for emergency repair work on the Washington Discharge Line at the Water Treatment Plant.

Moved by Mayor Pro Tem O'Neal, seconded by Council Member Balls to approve consent agenda items 1, 2, 3, 5, 8, 9, and 11 through 14 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Moore, seconded by Mayor Pro Tem O'Neal to approve consent agenda item #4 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Coulouris, seconded by Council Member Kloc to approve consent agenda item #6 as amended by removing the January 26 meeting date. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Boensch to approve consent agenda item #7 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Tibbs, seconded by Council Member Boensch to approve consent agenda item #10 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES; AND  
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Mayor Pro Tem O'Neal reported that the Local Elected Official organization and law enforcement agencies will be holding a series of educational events for community youth. The first event will be November 22, 2014.

Council Member Moore reported that the Boards & Commissions Committee held a meeting to review applications. The next meeting will be Monday, November 17, 2014.

Moved by Council Member Coulouris, seconded by Council Member Boensch to approve the City Manager appointment of Todd Gregory to the Downtown Development Authority with a term to expire December 31, 2014. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Fitzpatrick to approve the Mayoral appointment of Nathan Collison to the Saginaw Riverfront Development Commission with a term to expire April 1, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Boensch to approve the Mayoral appointment of Aaron Bedford to the Saginaw Riverfront Development Commission with a term to expire April 1, 2018. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Mayor Pro Tem O'Neal, seconded by Council Member Boensch to approve the Mayoral appointment of John Schmude to the Saginaw Riverfront Development Commission with a term to expire April 1, 2019. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Coulouris, seconded by Council Member Boensch to approve the Council reappointment of Kim Mason to the Saginaw-Midland Water Supply Corporation with a term to expire December 31, 2020. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Balls, seconded by Council Member Boensch to approve the Council reappointment of Dean Emerson to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2017. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Coulouris to approve the Mayoral appointment of Christopher Sheridan to the Saginaw Economic Development Commission with a term to expire June 30, 2017. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Boensch, seconded by Council Member Fitzpatrick to approve the Mayoral appointment of Tom Darnell to the Board of Building Appeals and Board of Fire Code Appeals with terms to expire December 31, 2016. 9 ayes, 0 nays, 0 absent. Motion approved.

Mayor Browning acknowledged the City Manager appointment of Emily Berry to the Riverfront Development Commission for an indefinite term.

#### RESOLUTIONS

Moved by Mayor Pro Tem O'Neal, seconded by Council Member Balls to adopt the resolution objecting to the transfer of tax-reverted properties from Saginaw County to the City. 9 ayes, 0 nays, 0 absent. Motion approved.

#### MOTIONS AND MISCELLANEOUS BUSINESS

Council Member Coulouris reminded Council Members to confirm participation in the Council float for the November 22, 2014, PRIDE's Annual Christmas Parade.

#### ADJOURNMENT

Moved by Council Member Boensch, seconded by Council Member Balls to adjourn the meeting at 8:40 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC  
City Clerk



**From:** Timothy Morales, City Manager

**Subject:** Environmental Systems Research Institute Annual GIS Software Maintenance Fee

**Prepared by:** Jeff Kloplic, Technical Services Department

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to Environmental Systems Research Institute (ESRI), in the amount of \$2,000 for annual software renewal for maintenance and support. ESRI is the provider of software for the City of Saginaw's GIS Division.

**Justification:**

Personnel from GIS, Engineering, Inspections, Public Services, Assessing, Police and Fire utilize GIS software on a daily basis. Software utilization includes the Weed Abatement program, Saginaw Fire View, Police Crime View, and Public Utilities viewer. In addition to purchasing the software, an additional annual renewal maintenance fee is required to receive all new upgrades for the software licenses and phone support.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Technical Services, GIS Operating Services, Account No. 650-1738-805.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Underbody Plow Blade Wear Guards  
**Prepared by:** Don Riley, Public Services Department

**Manager's Recommendation:**

I recommend that the sole bid from Winter Equipment Company, Inc. of Willoughby, OH be accepted and that a purchase order be issued to them in the amount of \$5,690.50 for underbody snowplow blade wear guards for the Motor Pool Operations Garage Division.

**Justification:**

On November 12, 2014, one bid was received for 56 various wear guards for snowplow blades. These wear guards are used three per truck, and greatly increase the life cycle of the plow blades when used in conjunction with carbide cutting edges. The wear guard that is designed to run against the curb while plowing also saves the curbside of the plow blade. These are being purchased for inventory as replacements when needed. A cost comparison shows a 31.6% decrease from the previous purchase cost in 2014.

Winter Equipment Company, Inc. meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Motor Pool Operation Fund – Garage Division's, Motor Vehicle Supplies Account No. 661-4480-737.000, and will be accounted for in the Motor Pool Operation Fund – Garage Parts Inventory Account No. 661-0000-110.001.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Differential Pressure Transducers  
**Prepared by:** Brian Baldwin, Water and Wastewater

**Manager's Recommendation:**

I recommend that the quote from George Instrument Corporation of Royal Oak, MI, a sole source, be accepted and a purchase order be issued to them in the amount of \$2,290.72 for the purchase of two differential pressure transducers for the influent channels at the Wastewater Treatment Plant.

**Justification:**

The Wastewater Treatment Plant has four influent channels that each contain a bar screen to remove rags and debris. Each of the channels has pressure transducers that measure the level of the bar screens, both upstream and downstream. A large difference between these two levels indicates that the bar screen is plugged and triggers the cleaning mechanism. Two of the channels have already been fitted with Fairchild differential level transmitters. This quote is to replace the transmitters in the two remaining channels. George Instrument Corp. is the manufacturer's representative for Fairchild differential pressure transducers and therefore a sole source.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Repairs and Replacements Account No. 590-4830-974.000 for Fiscal Year 2015.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Optimization Solutions Environmental, LLC Maintenance Agreement  
**Prepared by:** Ted Bomba, Water and Wastewater

**Manager's Recommendation:**

I recommend that the technical support services agreement with Optimization Solutions Environmental, LLC ("OSE"), a sole source, be accepted and a purchase order be issued to them for \$10,000 for FY 2015 and \$10,000 for FY 2016, for a total amount of \$20,000, for the optimization of the treatment process at the Water Treatment Plant. The agreement has been approved by me as to substance and the City Attorney as to form.

**Justification:**

In 2007, OSE, formerly A. Y. Consulting, developed a customized computer model to assist the Water Treatment Plant staff in optimization of the treatment process. Optimization of the process helps control coagulant feed rates, increase plant performance and increase operator awareness of factors affecting plant performance. Since the initial model development, the City has continued technical support services with OSE that include database management, upgrades to the customized coagulation computer model and ongoing consulting services related to coagulation and treatment.

The optimization of chemical feed rates and plant performance continue to be important with chemical additive costs fluctuating, source water quality changes and increased regulatory requirements. This agreement extends the technical support services through FY 2016. OSE created the model specifically for the City's source water and associated treatment processes; therefore, OSE is a sole source vendor.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Division's Engineering Services Account No. 591-4730-802.000 for FY 2015, and will be budgeted, pending approval, in the same account for FY 2016.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.