

# Council Agenda

November 10, 2014 – 6:30 p.m.  
Council Chamber

## PRAYER AND PLEDGE OF ALLEGIANCE:

## ROLL CALL:

## ANNOUNCEMENTS:

## PUBLIC HEARINGS:

## PERSONAL APPEARANCES:

*(A list will be provided following submittal deadline)*

## REMARKS OF COUNCIL:

## REPORTS FROM MANAGER:

### Management Update:

1. Budget Update, Yolanda M. Jones, Assistant to the City Manager/Budget Administrator.

## CONSENT AGENDA:

1. Approve the minutes from the October 20, 2014 regular council meeting.
2. Approve Petition #14-15 from PRIDE in Saginaw to display fireworks at Ojibway Island on Friday, November 21, 2014 at 8:30 p.m.
3. Approve the amendments to the 2014/2015 Approved Budget to recognize any changes that have occurred during the 3rd period.
4. Approve the Professional Services Agreement with Plante & Moran, PLLC to provide controller services for three years at a cost per year of \$235,000 for 2015 and \$240,000 for 2016 and 2017.
5. Approve the amendment to the current Professional Legal Services Agreement with Plunkett and Cooney, P.C.
6. Approve the proposed 2015 City Council Meeting Schedule.
7. Approve to renumber Ordinance 152, "Outdoor and Open Burning," from Section 92.21 to Section 92.16, of Chapter 92, "Fire Protection and Public Safety," of Title IX, "General Regulations," of the City of Saginaw Code of Ordinances, O-1.
8. Approve a purchase order to Dossier Systems, Inc. for \$3,429.61 for the annual renewal of Dossier Fleet Management Software for the Motor Pool Operations Division.

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9. Approve a purchase order to Douglass Safety Systems, a sole source, for \$2,160 for 48 pairs of HexArmor 4011 Vehicle Extrication gloves for the Fire Department.
10. Approve a purchase order to R.C. Hendrick & Son, Inc. for \$13,750 for the recommended repairs to the Cathay Street pedestrian bridge, which serves the students at Arthur Eddy Elementary School.
11. Approve a purchase order to Marshall Campbell for \$15,998 for various street lights, bulbs, and repair parts for the Traffic Maintenance Section of the Right of Way Division.
12. Approve the five year Planned Equipment Maintenance Agreement with Cummins Bridgeway, LLC for a total amount of \$3,158.90 for the planned maintenance of the diesel generator of the Aqua Pumping Station for the Water Treatment Division.
13. Approve to change the vendor name on purchase order no. 495000 from Detroit Pump to Boerger, LLC.
14. Approve ratification of the contract agreement and emergency purchase order no. 495404 issued to Gerace Construction Company for \$324,655 for emergency repair work on the Washington Discharge Line at the Water Treatment Plant.

## REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

1. Approval of the City Manager appointment of Todd Gregory to the Downtown Development Authority with a term to expire December 31, 2014.
2. Approval of the Mayoral appointment of Nathan Collison to the Saginaw Riverfront Development Commission with a term to expire April 1, 2016.
3. Approval of the Mayoral appointment of Aaron Bedford to the Saginaw Riverfront Development Commission with a term to expire April 1, 2018.
4. Approval of the Mayoral appointment of John Schmude to the Saginaw Riverfront Development Commission with a term to expire April 1, 2019.
5. Approval of Council reappointment of Kim Mason to the Saginaw-Midland Water Supply Corporation with a term to expire December 31, 2020.
6. Approval of Council reappointment of Dean Emerson to the Saginaw Transit Authority Regional Services with a term to expire December 31, 2017.
7. Approval of the Mayoral appointment of Christopher Sheridan to the Saginaw Economic Development Commission with a term to expire June 30, 2017.
8. Approval of the Mayoral appointment of Tom Darnell to the Board of Building Appeals and Board of Fire Code Appeals with terms to expire December 31, 2016.

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9. Acknowledgement of City Manager appointment of Emily Berry to the Riverfront Development Commission for an indefinite term.

## INTRODUCTION OF ORDINANCES:

## CONSIDERATION AND PASSING OF ORDINANCES:

## RESOLUTIONS:

1. Adopt the Resolution objecting to the transfer of tax reverted properties from Saginaw County to the City.

## UNFINISHED BUSINESS:

## MOTIONS AND MISCELLANEOUS BUSINESS:

## ADJOURN:

Timothy Morales  
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, OCTOBER 20, 2014, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Mayor Browning offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Annie Boensch, Mayor Pro Tem Amos O'Neal, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc and Mayor Dennis Browning: 9. Council Members absent: 0.

ANNOUNCEMENTS

Council Member Kloc read a proclamation designating October 19-25, 2014 as "Pro Bono Week." Demond Tibbs accepted the proclamation for the Pro Bono Committee.

Mayor Pro Tem O'Neal read a proclamation designating October 2014 as "National Disability Employment Awareness Month."

Mayor Browning read a Certificate of Recognition to honor the life and service of John Premo to the City of Saginaw. Tammy Premo and family accepted the certificate.

PERSONAL APPEARANCES

The following persons addressed the Council: Jai Hawkins, Elizabeth Smith, Judith Andersen, Christina Jones, Pastor Carol Summers, Saleem Mannan and Debbie Melkonian.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Fitzpatrick, Kloc, Balls, Moore, Coulouris, Mayor Pro Tem O'Neal, Boensch, Tibbs and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Updates

City Manager Tim Morales provided informational updates on various City activities, meetings and events.

Consent Agenda

1. Approve the minutes from the October 6, 2014 regular council meeting.
2. Approve the Polling Place Agreement with the Saginaw Public School District.
3. Approve the three year service agreement with Clear Rate Communications in the amount of \$7,680 per year and \$23,040 over the three-year term for Session Initiation Protocol phone and data services.
4. Approve the five year lease agreement with Telecom Technicians, Inc. and Key Government Finance, Inc. on behalf of Cisco Systems Capital, Corp. for the

provision and installation of network switch upgrades. Annual lease payments will be \$12,683.11 for a total of \$63,415.55.

5. Approve the contract agreement and issue a purchase order to R.B. Satkowiak's City Sewer Cleaners, Inc. for \$7,650 for cleaning of concrete debris from the Salt Street Sewer for the Maintenance and Service Division.
6. Approve a purchase order to Joseph M. Day Company for \$3,674.79 for annual CSD-1 Boiler Inspection Services for FY 2015; and pending approval of the FY 2016 and 2017 budgets, approve the bid from Joseph M. Day Company for \$3,674.79 for the same services for FY 2016 and FY 2017.
7. Approve a purchase order to AIS Construction Equipment Company for \$144,433 for a 2014 John Deere 524K Loader equipped as specified for the Maintenance and Service Division.
8. Approve a purchase order to Jack Doheny Companies for \$2,140.29 for the repair of the Maintenance and Service Division's televising equipment used in the inspection and evaluation of sewer lines.
9. Approve the 3-year contract agreement and issue a purchase order to Telecom Technicians, Inc. for \$33,444.97 for the provision and installation of network switch upgrades for the Supervisory Control and Data Acquisition System (SCADA) at the Water and Wastewater Treatment Plants.
10. Approve a purchase order to Tri County Equipment Company for \$14,794.30 for a 15 HP tractor with attachments for the Wastewater Treatment Division.
11. Approve purchase orders to three financial advisory firms in amounts not to exceed the annual amount of \$150,000 to provide financial advisory and bond counsel services for the Water and Wastewater Treatment and Public Services Departments.

Council Action:

Moved by Council Member Coulouris, seconded by Council Member Boensch to approve consent agenda items 1 through 3 and 6 through 10 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Council consent to discuss consent items #4 and 9 together.

Moved by Council Member Fitzpatrick, seconded by Council Member Kloc to approve consent agenda items 4 and 9 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

Moved by Council Member Fitzpatrick, seconded by Council Member Kloc to approve consent agenda item 5 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

*Council Member Boensch left the meeting at 8:29 p.m. and returned at 8:32 p.m.*

Moved by Council Member Fitzpatrick, seconded by Council Member Moore to approve consent agenda item 11 as presented. 9 ayes, 0 nays, 0 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES, AND  
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Members Boensch and Kloc reported that the City/School Liaison Committee met last Thursday. A 2015 Pre-Prom event is being planned.

Council Member Boensch reported that the Boards & Commissions Committee will meet Monday, October 27, 2014 at 2:00 p.m.

Council Member Tibbs reported that a Crime Free Lease Addendum draft ordinance will be presented to Council in December.

Mayor Browning reported that the Saginaw Housing Commission will have a vacancy. Interested persons need to complete an application and submit to the City Clerk's Office.

RESOLUTIONS

Moved by Council Member Boensch, seconded by Council Member Fitzpatrick to adopt a resolution to amend the Interlocal Agreement and By-Laws of the Saginaw County 9-1-1 Communications Authority. 9 ayes, 0 nays, 0 absent. Motion approved.

MOTIONS AND MISCELLANEOUS BUSINESS

Discussion held regarding the 2015 Council Meeting Schedule.

ADJOURNMENT

Moved by Council Member Balls, seconded by Council Member Fitzpatrick to adjourn the meeting at 8:44 p.m. 9 ayes, 0 nays, 0 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC  
City Clerk

14-15

2014

**Application for Fireworks Display Permit**  
 Michigan Department of Energy, Labor, & Economic Growth  
 Bureau of Fire Services  
 P.O. Box 30700  
 Lansing, MI 48909  
 517-241-8847

Authority: 1968 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.	
<input checked="" type="checkbox"/> Public Display	<input type="checkbox"/> Agricultural Pest Control	DATE OF APPLICATION <b>JULY 5, 2014</b>
NAME OF APPLICANT <b>COLONIAL FIREWORKS FBO PRIDE IN SAGINAW</b>	ADDRESS <b>6480 TOMER RD CLAYTON, MI</b>	AGE (18 or over)
IF CORPORATION, NAME OF PRESIDENT <b>GREG TREMONTI</b>	ADDRESS <b>500 RIVERSIDE ROSSFORD, OH</b>	
IF A NON-RESIDENT APPLICANT, NAME OF MICHIGAN ATTORNEY OR RESIDENT AGENT <b>MICHIGAN RESIDENT CORPORATION</b>	ADDRESS	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR <b>FRANK LOFFREDO, JR.</b>	ADDRESS <b>25 MARLINDALE AVE BOARDMAN, OH 44512</b>	AGE (18 or over) <b>54</b>
NO. YEARS EXPERIENCE <b>35+</b>	NO. DISPLAYS <b>1000+</b>	WHERE <b>THROUGHOUT MICHIGAN AND OHIO</b>
NAME OF ASSISTANT	ADDRESS	AGE
NAME OF OTHER ASSISTANT	ADDRESS	AGE
EXACT LOCATION OF PROPOSED DISPLAY <b>OJIBWAY ISLAND SAGINAW, MI</b>		
DATE OF PROPOSED DISPLAY <b>NOVEMBER 21, 2014</b>	TIME OF PROPOSED DISPLAY <b>8:30PM</b> RAINDATE: <b>NOVEMBER 22, 2014</b>	
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED	
300	<b>3" AERIAL DISPLAY SHELLS</b>	
210	<b>4" AERIAL DISPLAY SHELLS</b>	
100	<b>5" AERIAL DISPLAY SHELLS</b>	
60	<b>6" AERIAL DISPLAY SHELLS</b>	
16	<b>MULTI-SHOT BARRAGE TYPE ITEMS (CAKES)</b>	
MANNER AND PLACE OF STORAGE PRIOR TO DISPLAY (Subject to Approval of Local Fire Authorities) <b>COLONIAL FIREWORKS COMPANY VEHICLE</b>		
AMOUNT OF BOND OR INSURANCE (To be set by local government) <b>\$5 MILLION</b>	NAME OF BONDING CORPORATION OR INSURANCE COMPANY <b>BRITTON GALLAGHER &amp; ASSOC</b>	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY <b>6240 SOM CENTER RD SOLON OH</b>		
SIGNATURE OF APPLICANT <i>Jason Lynch</i>		

\* FORM IS VALID FOR YEAR SHOWN ONLY \*

2014

Permit for Fireworks Display
Michigan Department of Energy, Labor & Economic Growth
Bureau of Fire Services
Office of the State Fire Marshal
P.O. Box 30700
Lansing, MI 48909
517-241-8847

Table with 3 columns: Authority (1968 PA 358), Compliance (Required), Penalty (Misdemeanor), and a disclaimer: 'The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs...'.

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only.

Main permit form with sections: Public Display (checked), Agricultural Pest Control (unchecked), ISSUED TO (COLONIAL FIREWORKS COMPANY), ADDRESS (6480 TOMER RD CLAYTON, MI), NAME OF ORGANIZATION (PRIDE IN SAGINAW), NUMBER AND TYPES OF FIREWORKS (300 3" AERIAL DISPLAY SHELLS, etc.), EXACT LOCATION OF DISPLAY (OJIBWAY ISLAND SAGINAW, MI), CITY, VILLAGE, TOWNSHIP (SAGINAW, MI), DATE / RAIN DATE (NOVEMBER 21, 2014 / 11/22/14), TIME (8:30PM), BOND OR INSURANCE FILED (checked Yes, \$5 MILLION).

Issued by action of the [ ] council [ ] commission [ ] board of [ ] city [ ] village [ ] township of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_. (Signature and Title of Council/Commission/Board Representative)

\* THIS FORM IS VALID FOR THE YEAR SHOWN ONLY \*





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/5/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b> PHONE (A/C, Ho, Ext): 216-658-7100 E-MAIL ADDRESS:	FAX (A/C, No): 216-658-7101													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Everest Indemnity Insurance Co.</td> <td>10851</td> </tr> <tr> <td>INSURER B: Everest National Insurance Company</td> <td>10120</td> </tr> <tr> <td>INSURER C: Axis Surplus Ins Company</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Everest Indemnity Insurance Co.	10851	INSURER B: Everest National Insurance Company	10120	INSURER C: Axis Surplus Ins Company		INSURER D:		INSURER E:		INSURER F:
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INSURER C: Axis Surplus Ins Company															
INSURER D:															
INSURER E:															
INSURER F:															
<b>INSURED</b> Colonial Fireworks Company 6480 Tomer Road Clayton MI 49235															

**COVERAGES**

CERTIFICATE NUMBER: 1298445695

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR YVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO.JECT <input checked="" type="checkbox"/> LOC			S18ML00094-141	2/15/2014	2/15/2015	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$500,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMPIOP AGG	\$2,000,000
								\$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			S18CA00045-141	2/15/2014	2/15/2015	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			EAU705977	2/15/2014	2/15/2015	EACH OCCURRENCE	\$4,000,000
							AGGREGATE	\$4,000,000
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS	
							OTHER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

SHOW NO: 2014-070 DISPLAY DATE: NOVEMBER 21, 2014

LOCATION: OJIBWAY ISLAND SAGINAW MI

ADDITIONAL INSURED: PRIDE IN SAGINAW, INC.; CITY OF SAGINAW PROJECT SPECIFIC LIMIT APPLIES. LIMIT OF \$5,000,000 PER OCCURENCE ANNUAL AGGREGATE APPLIES SPECIFICALLY TO THE CITY OF SAGINAW, PRIDE IN SAGINAW, INC. SHOW AT OJIBWAY ISLAND IN SAGINAW, MI. THIS POLICY EXTENDS COVERAGE TO THE SPECIAL EVENT AND ITS PARTICIPANTS.

**CERTIFICATE HOLDER****CANCELLATION**

PRIDE IN SAGINAW, INC.  
 JEANNE CONGER  
 P O BOX 872  
 SAGINAW MI 48606

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**From:** Timothy Morales, City Manager  
**Subject:** 2014/2015 3rd Period (September) Budget Adjustment  
**Prepared by:** Yolanda M. Jones, Office of Management and Budget

**Manager's Recommendation:**

It is recommended that the 2014/2015 Approved Budget for the listed funds be amended. This adjustment is required to recognize the carry forward of the 2014 annual purchase orders into the 2015 Approved Budget as well as to recognize any errors, omissions, or changes that have occurred during the 3rd period.

**Justification:**

The 2014/2015 annual budget will be adjusted in accordance with Public Act 2 of 1968, Uniform Budgeting and Accounting Act, the City Charter; and the approved 2015 Budget Resolution, which states that the City Manager must provide budget adjustments to City Council quarterly and/or as a needed. As a result of the City Manager's 3rd period (September) analysis, the below-mentioned budget adjustments take into consideration any errors, omissions, or changes in the funding levels and expenditures approved by City Council as prescribed by the City Charter.

The General Fund (101) should be increased from \$31,336,001 to \$32,269,285. This represents a net increase of \$291,844. This increase is represented by the following budgetary changes:

- The City of Saginaw received approximately \$202,243 in death claims from AXA Equitable. These funds will be recognized in the Insurance Proceeds Account No (101-0000-696.000). These revenues will be offset by an increase to the General Fund's Retiree Health Division's Retiree Healthcare Account No (101-8510-715.007) by the same amount.
- In late 2014, the City of Saginaw Community Public Safety – Fire became a recipient of the AFG Fire Ground Survival Grant. This adjustment is to recognize the grant allocation equating to \$64,026 as well as the course fees of \$3,575 from other municipalities to participate in the city's Fire Ground Survival Training program. These revenues will be offset by the cost of operating the program.
- In late 2014, City Council approved receiving funds for the Veterans Administration Parking Lot Construction. The adjustment recognizes the encumbrance of purchase order 494142 for engineering services in the amount of \$22,000. For FY 2015, revenues will be realized in Restricted Fund Balance Account No. (101-0000-989.000). These revenues will be offset by an increase

to the Department of Public Service – Engineering Administration Division’s Engineering Services Account No. (101-4611-802.000) by the same amount.

- Finally, the Constitutional State Shared Revenues Account No (101-0000-574.003) should be decreased \$34,600. This reduction in revenues is due to the issuance of the final State of Michigan’s State Shared revenue numbers for FY 2015. To offset this reduction in Constitutional Revenue Sharing is the recognition of unbudgeted revenues for Demolition Permit Account No (101-0000-476-006) by the same amount. Demolition Permit revenues are directly associated with all demolition activities that are occurring within the City of Saginaw.

The Major Streets Fund (202) should be increased from \$5,183,494 to \$5,379,531. This represents an increase of \$196,037. In June 2014, city council approved the budget adjustment for the purchase of John Deere High Lift Loader with a 5-yard bucket and two pickup trucks with plow attachments. However, these funds were not spent by June 30, 2014. This budget adjustment reflects Major Streets Fund’s portion of these trucks. The Major Street Fund – Installment Contract Proceeds Account No (202-0000-989.000) should be increased by \$178,441. Revenues will be offset by an increase to the Major Streets Fund - Routine Maintenance Division’s Vehicle Account No (202-4651-982.000) in the amount of \$87,345 and Winter Maintenance Division’s Vehicle Account No (202-4655-982.000) in the amount of \$91,096. Furthermore, this amendment also reflects the \$17,596 in encumbrance from the prior year’s purchase orders. These projects include: Hermansau and Weiss Street Improvements and the traffic signal optimization for Michigan/Genesee. Expenditures will be offset by available unassigned and unrestricted fund balance.

The Rubbish Collection Fund (226) should be increased from \$3,923,767 to \$4,102,208. This is a \$178,441 increase to the fund. In June 2014, city council approved the budget adjustment for the purchase of John Deere High Lift Loader with a 5-yard bucket and two pickup trucks with plow attachments. However, these funds were not spent by June 30, 2014. This budget adjustment reflects the Rubbish Fund’s portion of these trucks. The Rubbish Collection Fund – Installment Issuance of Debt Account No (226-0000-971.004) should be increased by \$178,441. Revenues will be offset by an increase to the Rubbish Collection Fund – Brush Collection Division’s Vehicle Account No (226-4585-982.000) in the amount of \$87,345 and Composting Division’s Vehicle Account No (226-4587-982.000) in the amount of \$91,096.

The Department of Justice – Justice Assistance Grant Fund (263) should be increased from \$15,000 to \$65,192, which is a \$50,192 increase. On June 9, 2014, City Council accepted and approved the 2014 Byrne Justice Assistance Grant with Saginaw County. This adjustment recognizes the city’s portion of these grant funds for FY 2015. Revenues in the amount of \$50,192 should be recognized in the JAG 2014 Revenue Account No (263-0000-501.029). Likewise to offset these new revenues, the JAG 2014 Division’s Vehicle Account No (263-3333-982.000) should be increased by the same.

The Community Development Block Grant Fund (275) should be increased from \$2,146,362 to \$2,173,552. This is a \$27,190 increase from the original budget. This amendment reflects the acceptance of carryover funds from prior years. The Special Project Division's Street Resurfacing Account No (275-6511-821.000) will be offset by an increase in the Federal Grant/Block Grant Entitlement Account No. (275-0000-501.009) by the same amount.

The Sewer Operations and Maintenance Fund (590) should be increased from \$26,517,521 to \$26,591,453. This represents a \$73,932 increase the fund. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – Hamilton Lyon to Court construction project and the Wastewater Treatment Plant coarse screen improvements. An available appropriation of retained earnings will offset the increase in the fund.

The Water Operations and Maintenance Fund's (591) should be increased from \$23,156,128 to \$23,732,875. This is an increase of \$576,747. This amendment reflects the encumbrance of funds from the prior year. Projects that will continue from the previous fiscal year are – wholesale water meter replacement, design services for 1701 South Washington, a three year agreement for hydraulic computer services, and the disinfection analysis services. An available appropriation of retained earnings will offset the fund's increase.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Controller Services – Plante & Moran, PLLC  
**Prepared by:** Debbie Buck, Executive Assistant to the City Manager

**Manager’s Recommendation:**

I recommend approval of the three-year professional services contract with Plante & Moran, PLLC (P&M), to provide controller services to be performed during calendar years ending 2015, 2016, and 2017. Specifically, P&M will perform the duties of the controller, deputy controller, and accountants. The cost per year is \$235,000 for 2015, \$240,000 for 2016 and \$240,000 for 2017. It is further recommended that the City Manager or his designee be authorized to sign the agreement with Plante & Moran, PLLC. The agreement has been approved by me as to substance and the City Attorney as to form.

**Justification:**

Since July 1, 2008, the P&M Governmental Accounting Professionals Team has provided accounting assistance to the City as the contractual controller’s office. That decision has yielded substantial positive results for the City. During this time, P&M has been able to maintain a consistent fee and has saved the City additional audit and consulting fees.

Prior to contracting for accounting services, the City was not only incurring employee related expenses, but was also spending thousands of dollars on contracting costs related to additional audit expenses, temporary personnel to close the City’s fiscal year, and accounting assistance throughout the year. It is important to note that the costs were necessary at the time so that the City could submit the annual audit by the state’s deadline, however it is not efficient or cost effective to function in that manner.

Since P&M was retained, the City has not experienced additional audit expenses and the audits have been submitted on time each year. With each audit the number of material weaknesses and/or significant deficiencies has decreased and all accounting services are performed on time and meet all required deadlines. Of particular note, the bank reconciliation is now timely each month. Previous to contracting for services with P&M, bank reconciliation procedures were a significant problem for the City and were typically not performed on schedule.

Since FY 2009, the City has earned the Certificate for Achievement in Financial Reporting from the Government Finance Officer’s Association, something the City had not earned for several years. These accomplishments illustrate that the City has not only saved money, but that the City has received value from the reorganization and contracting for services. Significant operational changes were made in Fiscal Services

and not only were the accounting issues resolved, but the City was able to save taxpayer dollars in the process.

The City did not seek a request for proposals from providers this time, but did negotiate rates with P&M. During the last contracting period, the City did request proposals and found that most companies do not provide Controller Services, and none have equal experience to P&M in that area. In the past, the City issued a request for proposals to provide these services to several firms including Yeo & Yeo, Plante & Moran, Deloitte, Price Waterhouse, and KPMG. The City only received one proposal from Plante & Moran.

Funding for this agreement is available in the General Fund Department of Fiscal Services - Controller's Division, Professional Services Account – 101-1741-801.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Plunkett and Cooney, P.C. Legal Services Agreement Amendment  
**Prepared by:** Debbie Buck, Executive Assistant to the City Manager

**Manager's Recommendation:**

I recommend approval of an amendment to the current Professional Legal Services Agreement between the City of Saginaw and Plunkett and Cooney, P.C. This agreement has been approved by me as to substance and the City Attorney as to form. It is also recommended that the City Council authorize the City Manager or his designee to sign all documents related to this amendment.

**Justification:**

The City has previously entered into agreements with various law firms to provide legal services to the City. The excess insurance carriers for the City approve firms also. The services are necessary to avoid conflicts of interest, provide specialized legal services and assist with work overflow. The City executed the original Professional Legal Services Agreement with Plunkett and Cooney, P.C. on February 21, 2011. We are recommending that council approve an amendment to the agreement relating to services performed by Plunkett and Cooney. The addendum addresses provisions for rate of pay for services provided by partners/attorneys and paralegal work provided by the firm; pre approval for any paralegal work exceeding the amount set by the City; and authorized representative for the assignment of legal services to the firm members by the City.

Plunkett and Cooney, P.C., specialized legal counsel, represents the City in matters of litigation, and as such funds are budgeted in the Self Insured Retention (SIR) Account 677-1762-803.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** 2015 Council Meeting Schedule  
**Prepared by:** Janet Santos, City Clerk

**Manager’s Recommendation:**

I recommend approval of the 2015 City Council Meeting Schedule.

**Justification:**

The 2015 schedule is established in accordance with the Saginaw City Charter and posted in compliance with requirements of Act 267, P.A. 1976. Following are the proposed dates:

JANUARY	12 24 – Saturday Strategic Planning Session 26
FEBRUARY	2 and 16
MARCH	2 16 – Student Government Day at 12:00 p.m.
APRIL	6 and 20
MAY	4 – C.O.W. at 5:00 p.m. and Regular at 6:30 p.m. 11 – Special Meeting at 5:00 p.m. 18
JUNE	8 and 22
JULY	6 and 20
AUGUST	10 and 24
SEPTEMBER	14 and 28
OCTOBER	5 and 19
NOVEMBER	2 and 16
DECEMBER	7 and 21

The City Charter of the City of Saginaw, Chapter IV, Legislation, Regular Meetings, Section 18, states in part, “.....the council shall meet at least twice monthly.” After reviewing the proposed 2015 meeting dates, the City Council has decided to replace the July Strategic Planning Session with quarterly Committees of the Whole to receive updates from Department Heads and City Administrators.

At this time, there are no elections scheduled for the 2015 calendar year. Therefore, it is not necessary to adjust the meeting schedule to accommodate the City Clerk’s office as we have done in previous years. In the event an election is scheduled in 2015, an adjustment in the Council calendar may become necessary

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_to approve the recommendation from the City Manager.



# CITY OF SAGINAW CITY COUNCIL

The **2015** meeting schedule is posted in compliance with requirements of Act 267, P.A. 1976.

Regular meetings are held on Monday evening at 6:30 p.m. in Council Chambers, Room 205, unless noted otherwise.

JANUARY	12 24 - Saturday Strategic Planning Session 26
FEBRUARY	2 and 16
MARCH	2 16 - Student Government Day at 12:00 p.m.
APRIL	6 and 20
MAY	4 - Committee of the Whole at 5:00 p.m. 4 - Regular at 6:30 p.m. 11 - Special Meeting at 5:00 p.m. 18
JUNE	8 and 22
JULY	6 and 20
AUGUST	10 and 24
SEPTEMBER	14 and 28
OCTOBER	5 and 19
NOVEMBER	2 and 16
DECEMBER	7 and 21

Strategic Planning Session meeting time and location to be determined.

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK AT 989.759.1480.

JANET SANTOS, CMMC/CMC/MMC  
CITY CLERK

**From:** Timothy Morales, City Manager  
**Subject:** Ordinance 152 Section Renumbered  
**Prepared by:** Janet Santos, City Clerk

**Manager’s Recommendation:**

I recommend approval to renumber Ordinance 152, “Outdoor and Open Burning,” from §92.21 to § 92.16, of Chapter 92, “Fire Protection and Public Safety,” of Title IX, “General Regulations,” of the City of Saginaw Code of Ordinances, O-1.

**Justification:**

Ordinance 152, titled “Outdoor and Open Burning,” was adopted by City Council on October 23, 2013. This ordinance is part of the current ordinance codification supplement S-22 project with the publisher, American Legal, per an existing agreement.

The ordinance calls for a new §92.21 regarding outdoor and open burning, which would make these regulations part of the subchapter on amendments to the International Fire Code. Upon legal review by American Legal, it is recommended to renumber §92.21 to §92.16 where it is placed with the other general fire regulations. There is no change to the content or substance of the ordinance. Therefore, it is not required to reintroduce the ordinance.

This recommendation has been reviewed by the City Attorney and the renumbering of the section is recommended for approval.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Dossier Systems, Inc. Fleet Management Software Maintenance Fee  
**Prepared by:** Jeff Klopocz, Technical Services Department

**Manager's Recommendation:**

I recommend that a purchase order be approved and issued to Dossier Systems, Inc., Burlington, NJ, in the amount of \$3,429.61 for the annual renewal of Dossier Fleet Management Software for the Motor Pool Operations Division.

**Justification:**

The City's Motor Pool Operations oversees the preventative maintenance for over 300 City vehicles and equipment. Dossier Systems software provides the functionality to generate repair orders and progress tracking, maintenance and repair history, equipment life cycle analysis and budget management benchmarking.

This is a yearly software maintenance and support fee that provides City staff the ability to call and email technical support questions, receive new software enhancements and security upgrades. The fee also allows access to a resource center with frequently asked questions, presentations and photos from user group meetings. Dossier will also provide a single point contact manager for added assistance for software management.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted and available in the Technical Services, IS Operating Services, Account No. 658-1720-805.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** HexArmor 4011 Extrication Gloves  
**Prepared by:** Christopher Van Loo, Fire Chief

**Manager's Recommendation:**

I recommend the acceptance of the quote and the issuance of a purchase order to Douglass Safety Systems, Sanford, MI, for \$2,160 for the purchase of 48 pairs of HexArmor 4011 Vehicle Extrication gloves for the Fire Department. Douglass Safety Systems is a sole source provider for HexArmor Vehicle Extrication gloves in the State of Michigan.

**Justification:**

The Saginaw Fire Department responds to motor vehicle accidents which at times require fire fighters to be exposed to sharp or jagged items, hazardous fluid spills, and other hazards such as bodily fluids. Extrication gloves help to provide an enhanced level of protection that will improve fire fighter safety and help reduce exposures and injuries while working at motor vehicle accidents.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund Community Public Safety - Fire, Fire Suppression Clothing Supplies Fund, Account No. 101-3552-728.000 for Fiscal Year 2015.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Repairs of the Cathay Street Pedestrian Bridge – ROW Division  
**Prepared by:** Beth London, Public Services Department

**Manager’s Recommendation:**

I recommend that a purchase order be approved and issued to R.C. Hendrick & Son, Inc., Saginaw, MI, in the amount of \$13,750 for the cost of the recommended repairs to the Cathay Street pedestrian bridge, which serves the students at Arthur Eddy Elementary School.

**Justification:**

On October 16, 2014, the City solicited quotes from R.C. Hendrick & Son, J.R. Heineman & Sons, Wolgast Corporation, and Nationwide Construction Group for the repair of the pedestrian bridge at Cathay Street. On October 28, 2014, two (2) quotes were received as follows:

<u>Vendor</u>	<u>Cost</u>
R.C. Hendrick & Son, Inc. Saginaw, MI (Out-City)	\$13,750
Nationwide Construction Group Chesterfield, MI (Out-City)	\$14,275

In June 2014, Spicer Group performed a structural inspection and analysis of the Cathay Street pedestrian bridge. The bridge was deemed structurally sound, but a list of recommended repairs was provided to address safety concerns. The list included replacing missing handrail, rusted stair treads, and rusted steel bolts, as well as repairing broken welds, fence ties and fence sections. The Cathay Street pedestrian bridge was closed on September 4, 2014 until the safety repairs could be made. The City’s Streets crews will also be applying a non-slip surface coating to the bridge deck, landing and stairs in the next several weeks, weather permitting.

R.C. Hendrick & Son, Inc., meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these repairs are budgeted and available in the Major Street Fund – Bridge Project Division’s, Construction Projects Account No. 202-4616-822.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Purchase of Street Lights, Bulbs and Repair Parts – ROW Division  
**Prepared by:** Beth D. London, Public Services Department

**Manager’s Recommendation:**

I recommend the low bid from Marshall Campbell of Saginaw, MI be accepted and a purchase order be issued to them in the amount of \$15,998 for various street lights, bulbs and repair parts for the Traffic Maintenance Section of the Right of Way Division.

**Justification:**

On October 21, 2014, the City received four (4) bids for various street lights, bulbs and parts for the repair of street lights. The Traffic Maintenance Section of the Right of Way Division is required to maintain and replace, when necessary, approximately 7,000 street lights within the City of Saginaw. Marshall Campbell was the only bidder to submit a complete bid for all items and had the lowest bid on each individual item.

The following is a tabulation of the bids received:

<u>Vendor</u>	<u>Cost</u>
Marshall Campbell Saginaw, MI (in City)	\$15,998.00 (complete bid)
Discount Light Depot Las Vegas, NV	\$8,686.80 (partial bid)
KW Associates Crystal Lake, IL	\$9,120.00 (partial bid)
Kendall Electric Saginaw, MI (out of City)	\$15,456.80 (partial bid)

Marshall Campbell meets all requirements of §14.23, “Vendors,” Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the General Fund – Department of Public Services – Street Lighting Division’s, Parts and Supplies Account No. 101-4620-742.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Cummins Bridgeway LLC Planned Maintenance Agreement  
**Prepared by:** Theodore Bomba, Water and Wastewater

**Manager’s Recommendation:**

It is recommended that the five year Planned Equipment Maintenance Agreement with Cummins Bridgeway, LLC be approved. The total amount of the Agreement is \$3,158.90. The City will pay Cummins \$599.21 during FY 2015 and 2016, \$625.55 in FY 2017, \$653.08 in FY 2018 and \$681.84 in FY 2019 for the planned maintenance of the diesel generator at the Aqua Pumping Station. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form. It is further recommended that the City Council Authorize the City Manager or his designee to execute all related documents.

**Justification:**

On July 29, 2014, the City received an Agreement from Cummins to provide planned maintenance for the diesel generator at the Aqua Pumping Station. The Aqua generator is a new unit that entered service in October 2013 and provides emergency power to the station in the event of a power outage. Proper maintenance and operation of this station, which boosts and supplies water to the northern service area of our transmission system, is critical. A five year limited extended warranty was included with purchase for biannual inspections and one load bank test per year. This Agreement is to upgrade the inspection to a Full Service visit. Full Service includes operational & functional review of generator critical components and lubrication oil and filtration service. The five year extended warranty does not cover failures resulting from improper maintenance. This Agreement protects the City’s extended warranty by placing the warranty and planned maintenance with Cummins.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund – Treatment and Pumping Division’s Service Fees Account Number 591-4730-824.000 for FY 2015 and will be budgeted in the same account number for FY 2016, FY 2017, FY 2018 and FY 2019, pending City Council approval.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Purchase Order Modification  
**Prepared by:** Brian Baldwin, Water and Wastewater

**Manager's Recommendation:**

I recommend that the vendor name on purchase order no. 495000 be changed from Detroit Pump of Ferndale, MI, to Boerger, LLC of Minneapolis, MN.

**Justification:**

On August 11, 2014 the Saginaw City Council approved a recommendation from the Water and Wastewater Treatment Services Department that a purchase order be issued to Detroit Pump, a sole source and manufacturer's representative, in the amount of \$13,122.30 for the purchase of pump parts. Detroit Pump has informed us that the parts will be coming directly from Boerger, LLC, the manufacturer, and has asked that the vendor name be changed on the purchase order. All of the prices remain valid so the amount of the purchase order remains the same.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Treatment and Pumping Division's Parts and Supplies Account No. 590-4830-742.000

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.



**From:** Timothy Morales, City Manager

**Subject:** Ratification of Emergency Purchases -Emergency Contract for Repairs to Washington Discharge Line

**Prepared by:** Paul Reinsch, Water and Wastewater

**Manager's Recommendation:**

I recommend ratification of a contract and emergency purchase order no. 495404 for \$324,655 issued to Gerace Construction Company of Midland, MI for emergency repairs to the Washington Discharge Line. Emergency purchase order no. 495404 was issued on October 14, 2014. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form. It is further recommended that City Council authorize the City Manager or his designee to execute all related documents.

**Justification:**

In late August, a significant leak was evidenced in the inner vault of the 36" Washington Discharge Line at the Water Treatment Plant. Testing of the water indicated that it was finished water, not ground water penetrating the vault. City staff conducted investigative digging to determine the cause and found a section of original 36" riveted steel line with significant corrosion (pitting), including a 3/4" hole. A welder evaluated the pipe to discern if a temporary repair could be made to get the line back in service quickly. The welder determined that the corrosion was too extensive and that a temporary repair was not an option.

Additional inspection was done to determine the existing condition upstream and downstream of the riveted steel line. Upstream, the inner check and sluice gate valves were found to be in need of replacement. It was also determined that even though the existing venturi was in good condition, it needed to be replaced due to recent regulatory restriction of the use of lead components in water systems. The 1920's vintage 36" cast iron main downstream of the riveted steel line appeared to be in very good condition. During the project, additional 36" cast iron main on the outer end will be exposed for inspection of the interior and exterior. If additional replacement is needed, we will take appropriate actions to make the best repair possible.

The City's Water Treatment Plant has two additional discharge lines that remain in service, however the repairs were considered an emergency because one of the remaining lines is of the same age and type of construction as the Washington line. The fast approach of winter was also a concern due to the significant lead time of some of the materials needed for the repair.

City staff worked with Spicer Engineering and obtained a contract with them through our engineering blanket to develop prints and specifications for required repairs and

replacements at a cost of \$31,000. City staff also determined appropriate contractors to provide input and services, including quotes for required work. The contractors chosen were Gerace Construction as general and John E. Greene as mechanical due to their history with the City working on large construction projects, as well as their broad capabilities, expertise, and reputation in the field.

Quotes for the work were received by September 18, 2014 and were within the Engineer's estimate of approximately \$350,000. After review of the quotes by City staff and Spicer Engineering, it was determined that proper cost and construction methods were planned. Signed contract documents were requested. The signed contract documents were received on October 2, 2014 and the contractor was given permission to proceed to facilitate completing the project before winter. The contractor began the project on Friday, October 3, 2014.

Funds will be budgeted in the next fiscal year for evaluation of the remaining line with the same age and construction materials as the Washington Line. If repairs are needed, we anticipate following the normal City purchasing process for the acquisition of construction services to complete those repairs.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this project are available in the Water Operations and Maintenance Fund – Surplus Division's Repairs and Replacement Account Number 591-4740-974.000 for FY 2015.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation from the City Manager.

## OBJECTION TO TRANSFER OF TAX REVERTED PROPERTIES

Moved by \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS:** Under Public Act 123 of 1999, all tax delinquent property not sold at the mandatory yearly auctions held by the Saginaw County Treasurer automatically revert to the city, township, or village in which the property is located unless written objection is received by Saginaw County; and

**WHEREAS:** The Saginaw County Treasurer submitted to the City of Saginaw Treasurer the attached list of tax delinquent property within the City of Saginaw that did not sell at public auction; and

**WHEREAS:** City of Saginaw staff have reviewed the list and determined that the City of Saginaw has no public purpose or use for said delinquent property; and

**WHEREAS:** Council for the City of Saginaw wishes to object to any such transfer of the property to the City of Saginaw.

**NOW, THEREFORE, BE IT RESOLVED,** that the City of Saginaw objects to the transfer of the tax delinquent properties on the attached list from Saginaw County to the City of Saginaw; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED,** that a copy of this Resolution shall be sent to the Saginaw County Treasurer prior to November 15, 2014.

Ayes:  
Nays:  
Absent:  
Abstain:

### **RESOLUTION DECLARED ADOPTED**

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on November 10, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

\_\_\_\_\_  
Janet Santos, CMMC/CMC/MMC  
City Clerk