

Council Agenda

October 20, 2014 – 6:30 p.m.
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented designating October 19 – 25, 2014 as “Pro Bono Week.”
2. Proclamation presented designating October 2014 as “National Disability Employment Awareness Month.”
3. Certificate of Recognition presented to honor the life and service of John Premo to the City of Saginaw.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

(A list will be provided following submittal deadline)

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

CONSENT AGENDA:

1. Approve the minutes from the October 6, 2014 regular council meeting.
2. Approve the Polling Place Agreement with the Saginaw Public School District.
3. Approve the three year service agreement with Clear Rate Communications in the amount of \$7,680 per year and \$23,040 over the three-year term for Session Initiation Protocol phone and data services.
4. Approve the five year lease agreement with Telecom Technicians, Inc. and Key Government Finance, Inc. on behalf of Cisco Systems Capital, Corp. for the provision and installation of network switch upgrades. Annual lease payments will be \$12,683.11 for a total of \$63,415.55.
5. Approve the contract agreement and issue a purchase order to R.B. Satkowiak’s City Sewer Cleaners, Inc. for \$7,650 for cleaning of concrete debris from the Salt Street Sewer for the Maintenance and Service Division.
6. Approve a purchase order to Joseph M. Day Company for \$3,674.79 for annual CSD-1 Boiler Inspection Services for FY 2015; and pending approval of the FY 2016 and 2017

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budgets, approve the bid from Joseph M. Day Company for \$3,674.79 for the same services for FY 2016 and FY 2017.

7. Approve a purchase order to AIS Construction Equipment Company for \$144,433 for a 2014 John Deere 524K Loader equipped as specified for the Maintenance and Service Division.
8. Approve a purchase order to Jack Doheny Companies for \$2,140.29 for the repair of the Maintenance and Service Division's televising equipment used in the inspection and evaluation of sewer lines.
9. Approve the 3-year contract agreement and issue a purchase order to Telecom Technicians, Inc. for \$33,444.97 for the provision and installation of network switch upgrades for the Supervisory Control and Data Acquisition System (SCADA) at the Water and Wastewater Treatment Plants.
10. Approve a purchase order to Tri County Equipment Company for \$14,794.30 for a 15 HP tractor with attachments for the Wastewater Treatment Division.
11. Approve purchase orders to three financial advisory firms in amounts not to exceed the annual amount of \$150,000 to provide financial advisory and bond counsel services for the Water and Wastewater Treatment and Public Services Departments.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Approving the Resolution to amend the Interlocal Agreement and By-Laws of the Saginaw County 9-1-1 Communications Authority.

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Timothy Morales
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

PROCLAMATION

WHEREAS, access to justice is a fundamental and essential right to a democratic society; and

WHEREAS, countless citizens cannot afford the legal representation that they need to protect their lives, properties, and natural liberties; and

WHEREAS, volunteer attorneys donate thousands of hours of pro bono time each year, and the invaluable contributions of those attorneys helps to ensure and protect a just society for every citizen; and

WHEREAS, the American Bar Association has designated October 19 – 25, 2014 as National Pro Bono Week, to highlight the increased need for pro bono services during these challenging economic times and to celebrate the outstanding work of lawyers who volunteer their services throughout the year. The energy generated by the National Pro Bono Celebration is a powerful force that helps to build a just legal system that will result in equal access to justice for all;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, hereby proclaim October 19 – 25, 2014, as

“PRO BONO WEEK”

in the City of Saginaw and urge all citizens of Saginaw to recognize the contributions of our legal community to help those most in need. We celebrate all the ways lawyers serve our communities, strengthen our justice system and support the rule of law.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 20th day of October in the year of our Lord two thousand fourteen.



October 20, 2014

Dennis D. Browning, Mayor

Councilpersons

*Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch, Larry Coulouris,
Daniel Fitzpatrick, Floyd Kloc, Brenda F. Moore
and Demond L. Tibbs*

Timothy Morales, City Manager

PROCLAMATION

WHEREAS, workplaces that welcome the talents of all people, including those with disabilities, are a critical part of our efforts to build an inclusive community and strong economy; and

WHEREAS, the City of Saginaw is recognizing National Disability Employment Awareness Month this October to raise awareness about disability employment issues and celebrate the many and varied contributions of people with disabilities; and

WHEREAS, this year's theme "**Expect. Employ. Empower.**" conveys the message that advancing disability employment is about much more than just hiring. It's about creating a continuum of inclusion and the first step on this continuum is expectation; and

WHEREAS, activities during this month will convey the important message that a strong workforce is one inclusive of the skills and talents of all individuals, including individuals with disabilities or other barriers to employment. This month also affirms Saginaw's commitment to be an inclusive community;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, do hereby proclaim October 2014, as

"National Disability Employment Awareness Month"

in the City of Saginaw and call upon the people of the City of Saginaw as well as employers, schools, and other community organizations throughout our city to observe this month with appropriate programs and activities, and to advance the important message that people with disabilities are valuable in the workplace and equal to the task throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 20th day of October in the year two thousand fourteen.



October 20, 2014

A handwritten signature in black ink, appearing to read "D. Browning", with a horizontal line extending to the right.

**Dennis D. Browning, Mayor
Councilpersons**

*Amos O Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick, Floyd Kloc,
Brenda F. Moore and Demond L. Tibbs*

Timothy Morales, City Manager

CERTIFICATE OF RECOGNITION

IN MEMORY OF JOHN W. PREMO

WHEREAS, On behalf of the City Administration and City Council, we want to offer our warmest condolences and heartfelt sympathy to the family of our beloved colleague and friend, John W. Premo; and

WHEREAS, John served the City of Saginaw for over 26 years in our Department of Public Works, most recently as the Maintenance and Service Administrator. In every position John held with the City, he was committed to improving the quality of life for the citizens of Saginaw; and

WHEREAS, John earned the respect, admiration, and high regard of all who knew him. His death leaves our community with a deep feeling of sorrow for the loss of such an honored and respected citizen;

NOW, THEREFORE BE IT RESOLVED, I, Dennis D. Browning, Mayor of the City of Saginaw, hereby urge all citizens of Saginaw to recognize, honor, and celebrate the life, outstanding achievements, and contributions of John W. Premo to the City of Saginaw.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 20th day of October in the year of our Lord two thousand fourteen.



October 20, 2014

A handwritten signature in black ink, appearing to read "D. D. Browning".

Dennis D. Browning, Mayor
Councilpersons

Amos O'Neal, Mayor Pro Tem
Michael D. Balls, Annie Boensch,
Larry Coulouris, Daniel Fitzpatrick, Floyd Kloc,
Brenda F. Moore, and Demond L. Tibbs

Timothy Morales, City Manager

REGULAR MEETING OF THE COUNCIL OF THE CITY OF SAGINAW, MICHIGAN, HELD MONDAY, OCTOBER 6, 2014, AT 6:30 P.M. IN THE COUNCIL CHAMBER OF CITY HALL.

PRAYER AND PLEDGE OF ALLEGIANCE

Council Member Fitzpatrick offered a prayer and led the pledge of allegiance.

ROLL CALL

Mayor Browning called the meeting to order. Council Members present: Dan Fitzpatrick, Demond Tibbs, Larry Coulouris, Brenda Moore, Michael Balls, Floyd Kloc and Mayor Dennis Browning - 7. Council Members absent: Annie Boensch and Mayor Pro Tem Amos O'Neal - 2.

ANNOUNCEMENTS

Mayor Browning read and presented a proclamation to the Rotary Club of Saginaw recognizing 100 years of service and commitment to the City.

Mayor Browning read and presented a proclamation to the Saginaw Fire Department designating October 5 – 11, 2014 as "Fire Prevention Week."

Council Member Moore read and presented a proclamation to Mission in the City recognizing their accomplishments and commitment to the City.

PUBLIC HEARINGS

City Clerk Janet Santos announced the public hearing regarding the Urban Cooperation Agreement with Spaulding Township. Mayor Browning called for comments. John Stemple, Chief Inspector, spoke in favor. Mayor Browning called two more times for comments. No additional comments were made.

Moved by Council Member Fitzpatrick, seconded by Council Member Moore to close the public hearing. 7 ayes, 0 nays, 2 absent. Motion approved.

PERSONAL APPEARANCES

The following persons addressed the Council: Johnny Sanders, Thomas Mudd, William Schmitt/Jack Haveman, Ray Castillo, Jan Cook, Debra Melkonian and David Oppermann.

Mayor Pro Tem O'Neal entered the meeting at 7:03 p.m.

REMARKS OF COUNCIL

Remarks were heard from the following Council Members: Tibbs, Fitzpatrick, Kloc, Balls, Moore, Coulouris, Mayor Pro Tem O'Neal and Mayor Browning.

REPORTS FROM CITY MANAGER

Management Updates

City Manager Tim Morales provided informational updates on various City activities, meetings and events.

Mayor Pro Tem O'Neal left the meeting at 7:50 p.m. and returned at 7:52 p.m.

City Manager Morales introduced Lori Rittenberry of the Anderson Center Director. Ms. Rittenberry presented an update on activities, events and project at the Anderson Center.

Consent Agenda

1. Approve the minutes from the September 22, 2014 regular council meeting and closed session.
2. Approve Petition 14-14 from American GI Forum of Saginaw - Women to be recognized as a nonprofit organization for purposes of obtaining a charitable gaming license.
3. Approve the Certificate of Consistency on behalf of the Saginaw County Consortium of Homeless Assistance Providers as part of their grant application submittal to the U.S. Department of Housing and Urban Development.
4. Approve the Amendment to the Emergency Solutions Grant Sub-recipient Contract with United Way of Saginaw County to include an additional \$60,375.81 for homelessness prevention and rapid re-housing, for a total allocation for FY2015 to \$79,070.81.
5. Approve a three year Urban Cooperation Agreement with Spaulding Township to provide building inspection, planning, and zoning services.
6. Approve a blanket purchase order to Kay Communications for \$4,000 for in-car camera repairs and replacements for Saginaw Police Department patrol vehicles.
7. Approve the Memorandum of Agreement between the Michigan State Police and the Saginaw Police Department in support of the Statewide Records Management System (SRMS) application from the Michigan State Police.
8. Approve a purchase order to Red Holman Buick GMC for \$81,504 for two 2015 GMC Sierra 3500HD dump trucks for the Maintenance and Service Division.
9. Approve the reconstruction contract agreement with Lois Kay Contracting Company for \$365,145.80 for the FY 2015 CDBG Reconstruction Contract for work on Lapeer Avenue between 19th Street to the City limits.
10. Approve a purchase order to JWC Environmental, a sole source, for \$3,700.72 for parts to rebuild two sludge grinders for the Wastewater Treatment Division.
11. Approve a purchase order to Beyer Roofing for \$13,765 to replace the roof at the Wickes Park pumping station for the Wastewater Treatment Division.
12. Approve a purchase order to Harold Beck and Sons, Inc., a sole source, for \$5,890 for two Beck Rotary Electronic Control Drives and hardware at the Gratiot Road pumping station for the Water Treatment Division.

Council Action:

Moved by Council Member Coulouris, seconded by Council Member Balls to approve

consent agenda items 1 through 4 and 6 through 12 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Tibbs, seconded by Council Member Kloc to approve consent agenda item 5 as presented. 8 ayes, 0 nays, 1 absent. Motion approved.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES, AND
APPOINTMENT OF BOARD AND COMMISSION MEMBERS

Council Member Coulouris reported that the Saginaw County Land Bank had a total of 5,000 lots.

Mayor Pro Tem O'Neal left the meeting at 8:28 p.m. and returned at 8:32 p.m. Council Member Kloc left the meeting at 8:37 p.m. and returned at 8:39 p.m.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to reappoint Timothy Morales (Administrative Officer) to the MBS International Airport Commission with a term to expire October 15, 2018. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to reappoint Dennis Browning (Legislative Body) to the MBS International Airport Commission with a term to expire October 15, 2018. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Kloc, seconded by Council Member Fitzpatrick to reappoint Greg Branch (Resident) to the MBS International Airport Commission with a term to expire October 15, 2018. 8 ayes, 0 nays, 1 absent. Motion approved.

Mayor Browning informed Council of the City Manager's appointment of Paul Reinsch to the Plumbing Board of Appeals for an indefinite term.

Moved by Council Member Kloc, seconded by Council Member Balls to appoint Brenda Moore to a 6 month term, Larry Coulouris to a 12 month term and Annie Boensch to an 18 month term for the Boards & Commissions Committee with subsequent terms of 18 months. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Kloc, seconded by Council Member Fitzpatrick to approve that future vacancies on the Boards & Commissions Committee will be Mayoral appointments. 8 ayes, 0 nays, 1 absent. Motion approved.

RESOLUTIONS

Moved by Council Member Coulouris, seconded by Council Member Moore to adopt a resolution recognizing American GI Forum of Saginaw – Women as a non-profit organization for the purpose of obtaining a charitable gaming license. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Moore, seconded by Council Member Coulouris to adopt a resolution approving the apportionment of \$5,812.50 for the Saginaw Area Storm Water Authority Annual Budget. 8 ayes, 0 nays, 1 absent. Motion approved.

Moved by Council Member Coulouris, seconded by Council Member Moore to adopt a resolution appointing Jason Casteel as trustee and Paul Reinsch as alternate trustee to

the Saginaw Area Storm Water Authority Board of Trustee. 8 ayes, 0 nays, 1 absent.
Motion approved.

Moved by Council Member Coulouris, seconded by Council Member Moore to adopt a resolution designating Beth D. London, City Engineer, as the Street Administrator in all transactions with the Michigan Department of Transportation. 8 ayes, 0 nays, 1 absent.
Motion approved.

Moved by Council Member Balls, seconded by Council Member Fitzpatrick to adopt a resolution to participate in the Michigan Economic Development Corporation's Redevelopment Ready Communities Program and the Memorandum of Understanding.
Discussion was held.

Mayor Pro Tem O'Neal left the meeting at 8:57 and returned at 9:03 p.m.

Mayor Browning asked the Clerk to conduct a roll call vote.

Ayes: Tibbs, Mayor Pro Tem O'Neal, Moore, Fitzpatrick, Mayor Browning

Nays: Coulouris, Balls, Kloc

Absent: Boensch

Abstain: None

Motion approved.

ADJOURNMENT

Moved by Council Member Fitzpatrick, seconded by Council Member Coulouris to adjourn the meeting at 9:25 p.m. 8 ayes, 0 nays, 1 absent. Motion approved.

Janet Santos, CMMC/CMC/MMC
City Clerk

From: Timothy Morales, City Manager

Subject: Polling Place Agreement

Prepared by: Janet Santos, City Clerk

Manager's Recommendation:

I recommend approval of the polling place agreement with the Saginaw Public School District. The agreement has been approved by me as to substance and the City Attorney as to form.

Justification:

In 2006 and 2008, the City Council approved a polling place agreement with the Saginaw Public School District (SPSD) for precinct polling locations. The City has established a positive collaboration with the SPSD and the renewal of a polling place agreement is recommended so the obligations, responsibilities and understandings of both parties in conducting elections remain clearly defined.

On September 8, 2014, the City Council approved a polling place agreement with the SPSD. The SPSD contacted the City Clerk requesting a revision to section 14, titled "SECURITY/REIMBURSEMENT OF FUNDS." The revision is regarding the security responsibility that removes Webber Middle School from the requirements since it is not used as a polling location and that the City will provide security at Saginaw High School and Thompson Middle School for all elections. The SPSD will continue to provide security for elections at their facilities for the remaining polling locations. During Presidential Elections the City will provide security at all polling locations. The City will continue to utilize its Police Reserves Unit for security for the required polling locations.

The term of the agreement will commence upon execution and terminate on December 31, 2020, with an option to renew for one year.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Service Agreement with Clear Rate Communications for Session Initiation Protocol (SIP) Phone & Data Services

Prepared by: Jeff Kloplic, Technical Services Department

Manager's Recommendation:

I recommend that a Service Agreement with Clear Rate Communications be approved. The term of the agreement is three years. The monthly charge is \$640 per month. The yearly cost is \$7,680, and \$23,040 over the three year term. It is further recommended that the City Manager or his designee be authorized and directed to execute the Service Agreement. This agreement was approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The City will be using Session Initiation Protocol (SIP) to send data, voice, video and other multimedia sources through the City's fiber optic lines.

This Service Agreement is part of the Voice Over Internet Protocol (VOIP) conversion project that was approved by Council on August 25, 2014. The SIP service costs will save the City an estimated \$47,412 per year, and were also presented with the project. The monthly charges associated with this SIP Service Agreement are a part of those service cost savings and approved by Council on August 25, 2014 also.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Replacement of Network Switches
Prepared by: Chris Seager, Technical Services

Manager's Recommendation:

I recommend that the lease agreement with Telecom Technicians, Inc. be approved for the provision and installation of network switch upgrades and that the lease agreement be financed through Key Government Finance, Inc. on behalf of Cisco Systems Capital, Corp. The term of the Agreement is five years. The amount to be financed is \$58,397.90 at a rate of 3.73 percent. Annual payments will be \$12,683.11 for a total of \$63,415.55. It is further recommended that the City Manager or his designee be authorized and directed to execute the agreements. These agreements were approved by the City Manager as to substance and the City Attorney as to form.

Justification:

The current switches were purchased in April 2004 for the Central and Gratiot Fire Stations, Public Services, Water/Sewer Maintenance & Service, Traffic Engineering, Water Treatment and Wastewater Treatment locations. This equipment has reached the end of its product lifecycle and can no longer be covered under manufacturer support. The new switches will provide support for IP phone telephony, greater bandwidth and a higher level of security which will increase the speed and efficiency of the City's Network. Additionally, the new switches have newer mainstream technology enhancements such as Layer 3 switching, Power-Over-Ethernet and support for 10 Gigabit Ethernet.

This purchase is utilizing the State of Michigan (MIDEAL) and Western States Contracting Alliance (WSCA) discount pricing and service agreement with Cisco Systems, Inc. in which Telecom Technicians, Inc. is an Authorized Reseller under this agreement. The lease covers the network switches and associated hardware, installation and maintenance over the 5 year lease period. At the end of the lease, the City will own the equipment.

This vendor meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these payments are budgeted and available in the Technical Services – IS Maintenance Equipment Account No. 658-1720-978.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Salt Street Sewer Concrete Debris Removal
Prepared by: Paul Reinsch, Public Services Department

Manager's Recommendation:

I recommend the agreement with R.B. Satkowiak's City Sewer Cleaners, Inc., Carrolton, MI be approved and a purchase order be issued to them in the amount of \$7,650 for cleaning of concrete debris from the Salt Street Sewer. The Agreement has been approved by the City Manager as to substance and the City Attorney as to form. It is further recommended City Council authorize the City Manager or his designee to execute all related documents.

Justification:

In an effort to avoid costly engineering and specification fees, the City of Saginaw consulted with and requested quotes from two local companies that are qualified to perform this type of remediation work. On September 26th (Young's) and 29th (Satkowiak's), 2014, the City received two quotes for removal of concrete debris. The debris was recently discovered by Young's Environmental during cleaning operations required of Delphi by the City and MDEQ to remove contaminated sediment (PCB's). Young's helped the City determine that the concrete debris was due to RACER's actions taken to bulkhead a sewer on adjacent property draining into the 60" Salt Street Sewer. In order to keep this sewer flowing freely and without obstruction, the immediate removal of this concrete is required. The City of Saginaw will be contacting RACER to determine if we may be able to be reimbursed for the costs associated with the removal of the concrete debris.

Following is a tabulation of the quotes received:

<u>Vendor</u>	<u>Cost</u>
R.B. Satkowiak's City Sewer Cleaners, Inc. Carrolton, MI	\$ 7,650.00
Young's Environmental Cleanup, Inc. Flint, MI	\$ 9,900.00

R.B. Satkowiak's City Sewer Cleaners, Inc. meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund – Maintenance and Services Division’s, Professional Services Account No. 590-4821-801.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Monthly Boiler Inspection Services – Facilities Division
Prepared by: Bruce Caradine, Public Services Department

Manager’s Recommendation:

I recommend that the low bid from Joseph M. Day Company of Saginaw, MI be accepted and a purchase order be issued to them in the amount of \$3,674.79 for Monthly Boiler Inspection Services for FY 2015. I also recommend, pending approval of the FY 2016 and 2017 budgets, to accept the bid from Joseph M. Day Company for \$3,674.79 for the same services for FY 2016 and FY 2017.

Justification:

On June 3, 2014, five (5) bids were received for a boiler inspection at various City properties that include City Hall, the Police Department, Forest Lawn Cemetery, Greenpoint Nature Center, Hoyt Park, and Merrill Park. A total of nine boilers are required to have seven monthly inspections, which totals 63 inspections annually. This service requires that these boilers located at several designated City properties have monthly boiler controls and safety devices inspected. To keep boiler equipment operational, the Facilities Division will provide the oversight for this service scheduled annually October through April.

The following is a tabulation of the bids received as follows:

<u>Vendor</u>	<u>FY</u>	<u>Cost</u>
Joseph M. Day Company Saginaw, MI (out-city)	FY15	\$ 3,674.79
	FY16	\$ 3,674.79
	FY17	<u>\$ 3,674.79</u>
	Total	\$11,024.37
Holt Combustion Service Saginaw, MI (out-city)	FY15	\$ 4,410.00
	FY16	\$ 4,410.00
	FY17	<u>\$ 4,410.00</u>
	Total	\$13,230.00
Hayes Mechanical Saginaw, MI (out-city)	FY15	\$11,340.00
	FY16	\$11,340.00
	FY17	<u>\$11,340.00</u>
	Total	\$34,020.00

Johnson Controls	FY15	\$29,948.00
Saginaw, MI (out-city)	FY16	\$25,289.00
	FY17	<u>\$25,693.00</u>
	Total	\$76,230.00

Remer P.H. & AC	FY15	\$24,570.00
Saginaw, MI (out-city)	FY16	\$25,855.00
	FY17	<u>\$28,700.00</u>
	Total	\$110,655.00

Joseph M. Day Company meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these services are budgeted in the General Fund - Department of Public Services – Facilities Division's, Operating Services Account No. 101-7575-805.000, and pending approval, will be budgeted in the same account number for FY 2016 and 2017 and for the same amount.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager

Subject: Replacement Loader - Maintenance and Service Division

Prepared by: Don Riley, Public Services Department

Manager's Recommendation:

I recommend that a purchase order be approved and issued to AIS Construction Equipment Company of Bridgeport, MI at the State Bid Price in the amount of \$144,433 for the purchase of a 2014 John Deere 524K Loader equipped as specified for the Maintenance and Service Division.

Justification:

The Maintenance and Service Division is replacing a 1998 JCB 426B Loader with 938 hours scheduled for replacement in 2008. It is expensive to maintain this loader in a daily use condition due to extensive fatigue and corrosion to the body, frame, and driveline, along with mechanical issues. The use of this unit is critical in the support of daily and emergency maintenance and repairs of utilities in the City on some 600 miles of water and sewer main and over 110 miles of out-city transmission mains that serve Saginaw, parts of Bay, and Tuscola Counties. Operating efficiency, operator safety, and loss of productivity due to down time contribute to the need to replace this piece of equipment. This purchase will be made using State bid pricing.

AIS Construction Equipment Company meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund – Surplus Division's, Maintenance Equipment Account No. 591-4740-978.000 (\$72,216.50), and the Sewer Operations and Maintenance Fund - Surplus Division's, Maintenance Equipment Account No. 590-4840-978.000 (\$72,216.50).

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Televising Equipment Repair – Maintenance and Service Division
Prepared by: Paul Reinsch, Public Services Department

Manager’s Recommendation:

I recommend that the sole source quote from Jack Doheny Companies, Northville, MI be accepted and a purchase order be approved and issued to them in the amount of \$2,140.29 for the repair of the Maintenance and Service Division’s televising equipment used in the inspection and evaluation of sewer lines.

Justification:

On September 30, 2014, the City received a sole quote for the repair of televising equipment used in the inspection and evaluation of sewer lines for the City of Saginaw.

The equipment was purchased new in 2009 for \$8,500 from Jack Doheny Companies. We have been informed that a replacement would be a similar cost of \$9,000.

The quote is considered a sole source quote since the only other source for repair is the manufacturer and they have deferred to Jack Doheny Companies, the local distributor for this equipment and certified repair facility for the manufacturer. In terms of cost and timeliness the local supplier is a better choice since the camera would need to be shipped to Saukville, WI, for repair by the manufacturer. After the manufacturer recommended the local supplier the unit was sent to them for evaluation and estimated repair costs. Although this is not an emergency, the back-up equipment is less desirable since it is unable to record the images it views.

Jack Doheny Companies, meets all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund – Maintenance and Service Division’s, General Repairs Account No. 590-4821-930.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Purchase of Replacement Network Switches
Prepared by: Dan Simmer, Water and Wastewater

Manager's Recommendation:

I recommend that the contract agreements with Telecom Technicians, Inc. be approved for the provision and installation of network switch upgrades for the Supervisory Control and Data Acquisition System (SCADA) for the Water and Wastewater Services Department and a purchase order issued to them in the amount of \$33,444.97. The term of the agreements is three years. It is further recommended that the City Manager or his designee be authorized and directed to execute the agreements. The agreements were approved by the City Manager as to substance and the City Attorney as to form.

Justification:

Four switches at the Wastewater Treatment Plant and two at the Water Treatment Plant, part of the Supervisory Control and Data Acquisition System (SCADA), have reached the end of their product lifecycle and can no longer be covered under manufacturer support. The new switches will provide greater bandwidth and a higher level of security which will increase the speed and efficiency of the SCADA network. Additionally, the new switches have newer mainstream technology enhancements such as Layer 3 switching, Power-Over-Ethernet and support for 10 Gigabit Ethernet.

This purchase is utilizing the State of Michigan (MIDEAL) and Western States Contracting Alliance (WSCA) discount pricing and service agreement with Cisco Systems, Inc. in which Telecom Technicians, Inc. is an Authorized Reseller under this agreement. The agreement covers the network switches and associated hardware, installation and maintenance over a three year period.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for these services are available in the Sewer Operations and Maintenance Fund, Instrumentation and Process Controls Division's Professional Services Account No. 590-4815-801.000 in the amount of \$23,874.56 and the Water Operation and Maintenance Fund, Instrumentation and Process Controls Division's Professional Services Account No. 591-4715.801.000 in the amount of \$9,570.41.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: John Deere Tractor
Prepared by: Brian Baldwin, Water and Wastewater

Manager’s Recommendation:

I recommend that the quote from Tri County Equipment Company of Saginaw, MI be accepted and a purchase order be issued to them in the amount of \$14,794.30 for the purchase of a 15 HP tractor with lawn care, and snow removal attachments for the Wastewater Treatment Division.

Justification:

The Wastewater Plant has a large grass area to maintain in the summer and miles of sidewalk to access different tanks and buildings that must be kept clear in the winter. The fifteen year old John Deere tractor which is used for this purpose is worn out to the point that repair costs and downtime are excessive. Because of this, funds were earmarked in the budget to replace it in FY 2015. The Maintenance Supervisor and staff researched what is available and determined that the John Deere 15HP, subcompact model was the best fit for our purposes. Tri County Equipment was awarded Michigan State Contract Pricing which has been extended to us. The quote includes the 15HP sub-compact tractor, mower deck, and a two stage snow thrower.

This vendor meets all requirements of §14.23, “Vendors,” of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title I, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Surplus Division’s Maintenance Equipment Account No. 590-4840-978.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

From: Timothy Morales, City Manager
Subject: Financial Advisory Services
Prepared by: Kimberly Mason, Water and Wastewater

Manager's Recommendation:

I recommend approval of individual purchase orders of various amounts, up to a yearly total maximum amount of \$150,000 to the following firms: Raftelis Financial Consultants, Inc., Kansas City, MO; Bendzinski & Co. Municipal Financial Advisors, Detroit, MI and Dickinson Wright, PLLC, Troy, MI, for the next three fiscal years for financial advisory and bond counsel services. I further recommend that the Directors of Water & Wastewater Treatment Services and/or Public Services be authorized to approve and issue these purchase orders as necessary.

Justification:

The Water & Wastewater Treatment Services and Public Services Departments have capital expenditures that are funded through various mechanisms. Traditionally, the different funding mechanisms require that we consult with a financial advisor and also retain bond counsel. We have in the past utilized all three firms aforementioned to perform either financial or legal services for all of the financed debt and grants secured for the enterprise funds of Water & Sewer. Due to regulatory changes and the requirements of a grant for Sewer Asset Planning, we will need to regularly consult with a financial advisor and bond counsel as we prepare our asset management plan for sewer. In addition, major capital expenditures planned for the water system are needed within the next three years and will require a financial plan to address the funding. By having the ability to issue the purchase orders as needed annually, as priorities change, we will be able to assess quickly what impact changes to the capital/asset management plan may have on the end user.

These vendors meet all requirements of §14.23, "Vendors," of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title I, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in the current fiscal year and will be budgeted in the next two fiscal years, pending City Council approval, in the Water Operations and Maintenance Fund, Administration Division's Professional Services Account Number 591-4710-801.000 and the Sewer Operations and Maintenance Fund, Administration Division's Professional Services Account No. 590-4810-801.000.

Council Action:

Moved by Council Member _____, seconded by Council Member _____ to approve the recommendation from the City Manager.

APPROVE AMENDMENT TO THE INTERLOCAL AGREEMENT AND BY-LAWS OF SAGINAW COUNTY 9-1-1 COMMUNICATIONS AUTHORITY

Moved by _____, seconded by Council Member _____ to adopt the following resolution:

WHEREAS: the Saginaw County 9-1-1 Communications Center Authority Board has approved an amendment to both the Interlocal Agreement (Article 5 A.3) and the corresponding By-Laws (Article IV 4.3.3) to allow for the Saginaw Township Supervisor and the Saginaw Township Manager, or their designee, to serve on the Board; and wishes to amend and restate its Articles of Incorporation; and

WHEREAS: the amendment requires an approval of all members of the Interlocal Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the City Council approves of the following amendment to the Saginaw County 9-1-1 Communications Center Authority Interlocal Agreement Articles 5 A.3 and its By-Laws Articles IV 4.3.3 to read as follows:

3. Two members, being the Township Supervisor and the Township Manager, or their designees.

BE IT FURTHER RESOLVED, that the City Clerk be authorized to execute any and all documents to carry out this resolution on behalf of the City of Saginaw.

BE IT FURTHER RESOLVED, that approval of the above amendment is contingent upon Saginaw County 9-1-1 Communications Center Authority filing amendments to the Interlocal Agreement and By-Laws with the appropriate offices and paying all costs related to properly amending the By-Laws under law.

Ayes:
Nays:
Absent:
Abstain:

RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on October 20, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Janet Santos, CMMC/CMC/MMC
City Clerk