

**COUNCIL AGENDA**  
March 17, 2014 - 12:00 Noon  
Council Chamber

PRAYER AND PLEDGE OF ALLEGIANCE:

ROLL CALL:

ANNOUNCEMENTS:

1. Proclamation presented to Elias Ayala proclaiming March 28, 2014 as Caesar Chavez Day.
2. Proclamation presented to Daniel Soza III honoring the life of Daniel Soza, Jr.

PUBLIC HEARINGS:

PERSONAL APPEARANCES:

*(A list will be provided following submittal deadline)*

REMARKS OF COUNCIL:

REPORTS FROM MANAGER:

Management Update:

1. Presentation by John Kaczynski, Center for Public Policy & Service, Saginaw Valley State University, regarding the City Council Strategic Planning Session.
2. Presentation by Kendrick Kemp regarding the Saginaw Promise.

CONSENT AGENDA:

1. Approve the March 3, 2014, regular Council meeting minutes.
2. Approve Petition #14-01 from the Saginaw County Bar Association for erection of a banner in the 500 block of Court St. from April 1, 2014 to April 30, 2014
3. Approve the recommendations for the 2014 Single Lot Special Lot Assessment Tax Roll.
4. Approve a purchase order to AKT Peerless in the amount of \$16,000 for environmental services associated with the Community Development Block Grant and the Riverfront Grant.
5. Approve a purchase order to Mid-Michigan Contracting, Inc. in the amount of \$25,000 for snowplowing services for Fiscal Years 2014 and 2015.

**COUNCIL AGENDA**  
March 17, 2014 - 12:00 Noon  
Council Chamber

6. Approve a budget adjustment to accept a donation from Covenant Healthcare for the Police Department.
7. Approve a purchase order to Michigan Taser Distributing, a sole source vendor, in the amount of \$5,241.49 for the purchase of two Tasers and accompanying equipment for the Police Department.
8. Approve the Listing and Marketing Commission Agreement with Brindlee Mountain Fire Apparatus for the sale of fire apparatus.
9. Approve a purchase order to International Promotional Ideas in the amount of \$1,714.70 for Fiscal Year 2014, \$1,790.12 for Fiscal Year 2015 and \$1,865.72 for Fiscal Year 2016, totaling \$5,370.54, for the purchase of uniform t-shirts for the Fire Department.
10. Accepting the U. S. Department of Homeland Security – FEMA – AFG Fire Prevention & Safety Grant in the amount of \$120,000 to cover the cost of approximately 10,000 smoke detectors for Fiscal Year 2014.
11. Approve a budget adjustment for the Fire Department, and approve a purchase order to Home Depot in the amount of \$118,500 for the purchase of 10,000 smoke detectors for the Fire Department.
12. Approve a purchase order to Perimutter Purchasing Power in the amount of \$2,174 to supply a security camera for the main gate of the Wastewater Treatment Plant.
13. Approve a purchase order to Browning Power Systems in the amount of \$1,443 for Fiscal Year 2014, \$1,443 for Fiscal Year 2015 and \$1,443 for Fiscal Year 2016, totaling \$4,329, for mechanical and electrical service for the Remote Facilities generators in the Wastewater Treatment Division.
14. Approve payment to A/C Service and Repair, Inc. in the amount of \$12,000 for the emergency purchase of three rebuilt valves for the Water Treatment Division.
15. Approve a purchase order to Nefco, Inc. in the amount of \$20,800 for the purchase of replacement weirs and baffles for the Wastewater Treatment Division.
16. Approve a purchase order to Gerace Construction in the amount of \$139,000 to rebuild a final clarifier for the Wastewater Treatment Division.
17. Approve the four Agreements with Consumers Energy and issue a purchase order to them in the amount of \$48,330 to provide alternate power supplies for four Wastewater Treatment Division Retention & Treatment Basins for a five-year period.
18. Approve a one-year Adopt-A-Park Agreement with Global Youth Awareness Star Club to help maintain Germaine Park.

**COUNCIL AGENDA**  
March 17, 2014 - 12:00 Noon  
Council Chamber

19. Approve a one-year Adopt-A-Park Agreement with Northeast Saginaw Neighborhood Association to help maintain Unity Park.
20. Approve a one-year Adopt-A-Park Agreement with Project Unify to help maintain Unity Park.
21. Approve a one-year Adopt-A-Park Agreement with Global Youth Awareness Star Club to help maintain Unity Park.
22. Approve payment to Winter Equipment Company, a sole source vendor, in the amount of \$4,588.82 for the emergency purchase of snowplow guards and fasteners for the Public Services Department.

REPORTS FROM BOARDS AND COMMISSIONS AND COMMITTEES AND APPOINTMENT OF BOARD AND COMMISSION MEMBERS:

INTRODUCTION OF ORDINANCES:

CONSIDERATION AND PASSING OF ORDINANCES:

RESOLUTIONS:

1. Certifying the 2014 Single Lot Special Assessment Tax Roll.
2. Supporting the "Light Up the City" initiative

UNFINISHED BUSINESS:

MOTIONS AND MISCELLANEOUS BUSINESS:

ADJOURN:

Tim Morales  
City Manager

IF YOU ARE DISABLED AND NEED ACCOMMODATION TO PROVIDE YOU WITH AN OPPORTUNITY TO PARTICIPATE OR OBSERVE IN PROGRAMS, SERVICES, OR ACTIVITIES, PLEASE CALL THE SAGINAW CITY CLERK, 1315 S. WASHINGTON AVENUE, 989.759.1480.

# PROCLAMATION

**WHEREAS**, The most important Latino leader in U. S. history, Cesar Chavez, was born March 31, 1927 in Yuma, Arizona to Librado and Juana Chavez; and

**WHEREAS**, Young Cesar and his family packed up and headed for California following the seasonal work after losing both their farm and store in 1937 as depression intensified and years of drought forced thousands off the land; and

**WHEREAS**, Cesar attended 38 different schools before dropping out to help support his family ending his formal education after the seventh grade. He absorbed much from the courageous example of his parents as they instilled in him a profound respect for the value of each human person, and a desire to protect that value; and

**WHEREAS**, The values that Cesar Chavez strove to live out in all his endeavors include: service to others, sacrifice, a preference to help the most needy, determination, non-violence, tolerance, respect for life, celebrating community, knowledge and innovation; and

**WHEREAS**, Cesar Chavez spent 31 years forging a legacy of service, conviction and principled leadership that served as a beacon for all Americans; and

**WHEREAS**, The strength of his vision and the power of his leadership enabled him to take his struggle directly to the American people. He focused our Nation's attention on the economic and social plight of migrant farm workers and, in the process, taught us how injustice anywhere affects us everywhere.

**NOW, THEREFORE**, I, Dennis D. Browning, Mayor of the City of Saginaw, on behalf of my fellow Councilmembers, do hereby proclaim Thursday, March 28, 2014 as **Cesar Chavez Day** in the City of Saginaw and call upon the citizens of this community to reflect on and honor the life of this distinguished leader, veteran, and American.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 17th day of March in the year of our Lord two thousand fourteen.

**Dennis D. Browning, Mayor**

***Councilmembers***

*Amos O'Neal, Mayor Pro tem  
Michael, D. Balls, Annie E. Boensch  
Larry Coulouris, Dan Fitzpatrick  
Floyd Kloc, Brenda F. Moore*

**Timothy Morales, City Manager**

March 17, 2014

**PROCLAMATION**  
**CITY OF SAGINAW**  
**IN MEMORY OF DANIEL GUZMAN SOZA**

**WHEREAS**, on behalf of the Saginaw City Council, we offer our warmest condolences and heartfelt sympathy to the family of Daniel Guzman Soza, whose life came to a close on March 3, 2014; and

**WHEREAS**, like his parents, Daniel saw the world as nonjudgmental and with tolerance, and he dedicated his life to social justice and education; and

**WHEREAS**, a long-time Chicano and civil rights advocate, he was instrumental in organizing the Mexican Americans At Stake (MAAS) at Michigan State University in 1969 in efforts to help recruit and maintain Latino students in higher education; and

**WHEREAS**, the famous quote of his hero, Caesar Chavez, “we cannot speak achievement for ourselves and forget about the progress and prosperity of our community” left a huge impression on Daniel and it was exemplified by his leadership and love for our community; and

**WHEREAS**, Daniel had an illustrious career in education and recruitment, and worked not only as an academic and guidance counselor at Delta College and Michigan State University, he served as a mentor and leader to hundreds of students; and

**WHEREAS**, he was the first Latino elected to City Council in 1993, and served in this official capacity until 2005. His death leaves our community with a deep feeling of sorrow for the loss of such an honored and respected citizen. He will be remembered by family and friends as a man with absolute integrity, a man of wisdom, a man of humility and a role model to all; and

**WHEREAS**, a beloved father and grandfather, he leaves to cherish his memory three children, Tanya Soza, Inez Perez, Daniel R. Soza, III, seven grandchildren, and a host of family and friends.

**NOW, THEREFORE, BE IT RESOLVED**, that the Saginaw City Council, speaking on behalf of all our citizens, hereby goes on record as recognizing the outstanding achievements made by Daniel Guzman Soza to the City of Saginaw.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of the City of Saginaw to be affixed this 10<sup>th</sup> day of March in the year of our Lord two thousand fourteen.

**Dennis D. Browning, Mayor**

*Councilpersons*

*Amos O’Neal, Mayor Pro Tem  
Michael D. Balls, Annie Boensch  
Larry Coulouris, Daniel Fitzpatrick,  
Floyd Kloc, Brenda F. Moore*

March 10, 2014

**Timothy Morales, City Manager**

# 14-01

RECEIVED  
CITY CLERK  
CITY OF SAGINAW  
OCT 16 2013

# Petition for Banner

FAX  
759 1447

**PLEASE NOTE:** PETITION WILL NOT BE ACCEPTED PRIOR TO SIX (6) MONTHS BEFORE YOUR EVENT.

**TO SAGINAW CITY COUNCIL:** CHRISTINE; Panel set for Banner DAY.

We, the undersigned, do hereby petition your Honorable Body to give favorable consideration to the erection of a banner at not more than two (2) of the locations listed below. We are aware of the \$150.00 banner fee and understand that the fee must be paid to the Department of Engineering prior to hanging the banner. (Note: Fee set by Resolution of Council at a regularly scheduled meeting held 6/7/04.)

- 500 Block of Court Street
- 200 Block of West Genesee
- 300 Block of South Michigan
- 1000 Block of East Genesee Avenue

For: SAGINAW COUNTY BAR ASSOC.  
(Organization)

Purpose of Banner To Promote LAW DAY Competitions for High School Terms

MESSAGE ON BANNER Low Day Day! 5/1/2013 Same as every yr

Time Period Requested: 4/1/14 to 4/30/14  
(Not to exceed 30 days)

**PETITIONERS**

Quincy McHugh (739910) Low Day Committee  
Kellis Scorsone Exec Dir. Bar Association

**NAME, ADDRESS AND TELEPHONE NUMBER OF CONTACT PERSON:**

NAME Tom Lynett Kellis Scorsone PHONE 7929340  
ADDRESS: 111 S. MAIN AVE Sag. 48602

-----FOR OFFICE USE ONLY-----

DATE APPROVED BY COUNCIL: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

**From:** Timothy Morales, City Manager  
**Subject:** 2014 Single Lot Special Assessment Tax Roll  
**Prepared by:** Janet Santos, City Clerk

**Manager's Recommendation:**

It is recommended that Council consideration be given to the responses provided for all objections received prior to the closing of the public hearing held on February 17, 2014 and that the recommendations be approved and Council consider the resolution confirming the 2014 Single Lot Special Assessment Tax Roll.

**Justification:**

City Council conducted a public hearing on February 17, 2014 on the Single Lot Special Assessment Tax Roll for: Sewer Connections & Replacements (SEW14); Water Connections & Replacements (WAT14); Trash Removal/Yard Cleanup (TR014); Weed/Grass Cutting (WC1401, WC1402 and WC1403); False Alarms Fire (FF14); False Alarms Police (PF14); and Demolitions (DMN141). Notice of the hearing was mailed to approximately 659 owners of property affected by the assessments as shown on the City Assessor records. These assessments represent fees and expenses incurred by the City for improvements constructed, false alarms, alarm system registration and for abatement of nuisances of which expenses are charged against individual properties.

The recommendation of the City Manager is based upon review of the appropriate department research and response. A recap of the written objections filed with the City Clerk's Office and the oral objections presented to City Council up to the close of the public hearing is as follows:

Written objections received and filed with the City Clerk for Council consideration.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
14 0578 00000	1104 W Genesee Ave	Patrick Hozeska	\$79.12	WC1401

**Objection:** A lawn care company maintains the property, included a copy of their paid invoice with his objection.

**Department Reply:** After review of photos associated with the cut and the paid invoice to the company for lawn care, it was found the City cut was done eleven days after the lawn care company and nine days before the next lawn care company cut. A portion of the lot was cut by the company leaving the property in violation of the ordinance.

**Recommendation:** The single lot special assessment should remain on the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
11 1623 00000	2407 Fordney St	Shirley Corsaletti	\$79.12	WC1401

**Objection:** Does not live in the City and cannot come to cut the grass. City charges too much for one hour of work.

**Department Reply:** Photos show the cut was justified, the main portion of the property was cut but she is also responsible for the right-of-way.

**Recommendation:** The single lot special assessment should remain on the tax roll.

# COUNCIL COMMUNICATION

CC-3

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
12 0317 00000	3029 S Washington	Vincz Pvel	\$79.12	WC1401

**Objection:** Did not receive any notice of violation and has a lawn and tree service that services property bi-weekly.

**Department Reply:** Photos show the cut was justified, and notice is given through local media i.e. newspaper, internet and television.

**Recommendation:** The single lot special assessment should remain on the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
11 0359 00000	2020 Harris St	Daniel Shankel	\$75.00	PF14
			\$50.00	FF14

**Objection:** There is no alarm system at this address. Was told by PD that there is no record of calls to this address.

**Department Reply:** No alarm response at this address.

**Recommendation:** These single lot special assessments should be removed from the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
15 0124 00000	615 Miller St	Mircea Metes	\$4,421.00	DMN141

**Objection:** Received Notice of Defects hearing results and called Mr. Stemple on 2/4/2011. Since she was to be overseas, he assured her this "would be taken care of." She arrived at property on 10/23/2011 to find it demolished, her plans were to renovate the property.

**Department Reply:** Property went through the entire DBO process.

**Recommendation:** The single lot special assessment should remain on the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
19 0564 00000	1421 S Harrison	Mary Sylvia	\$44.75	TR014

**Objection:** The bag was on the corner of Harrison and Dearborn. It did not belong to them. She moved it to the opposite corner of the street.

**Department Reply:** Property was posted on 4/8/2013 for trash and debris at curb and cleaned up by City on 4/11/2013.

**Recommendation:** The single lot special assessment should remain on the tax roll.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
21 4399 00400	2730 McGill	Phiedra Patton	\$44.75	TR014

**Objection:** Prepared trash and placed in approved containers. Headboard and footboard do not fit n containers. Items were ready for normal collection day.

**Department Reply:** Property was posted on 11/4/2013 for furniture and wood at curb, had too many broken items Waste Management will not pick up.

**Recommendation:** The single lot special assessment should remain on the tax roll.

---

March 17, 2014

Page 2 of 3

Public Hearing comments made on February 17, 2014.

<u>Tax Roll #</u>	<u>Property</u>	<u>Property Owner</u>	<u>Fee Due</u>	<u>Code</u>
16 0014 00000	124 N Woodbridge	Robert Diebold	\$239.92	TR014

**Objection:** Thought his 2 or 3 requests for extensions were granted by Inspection Dept. and was surprised when City arrived to proceed with trash removal.

**Department Reply:** Property posted 10/3/2013 for furniture, trash, debris, wood, appliance and building material from property and was cleaned up by City on 10/24/13. There was ample time to start cleaning the property.

**Recommendation:** The single lot special assessment should remain on the tax roll.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ that the recommendation of of the City Manager be approved.

**From:** Tim Morales, City Manager

**Subject:** Environmental Services–Community Development Block Grant (CDBG) Activities, Riverfront Grant Activities

**Prepared by:** Bill Ernat, Department of Community Services

**Manager’s Recommendation:**

I recommend that a Purchase Order be issued for environmental services associated with the Community Development Block Grant (CDBG) and the Riverfront Grant with AKT Peerless in the amount of \$16,000. These services were bid out last June and the contract to AKT Peerless was awarded by the City Council on June 17, 2013.

**Justification:**

The City solicited proposals from firms that provide environmental services and to provide those services for the CDBG programs for the City of Saginaw. The scope of work includes phase I and phase II environmental studies, baseline environmental assessments, due care plans, and hazmat surveys for all programs funded with HUD dollars including but not limited to: rehabilitation, new construction, and demolition.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this contract are available in the CDBG Special Projects Demolition Fees Account No. 275-6511-816-000 (\$11,000) and the General fund – Planning and Zoning Division’s Demolition Fees 101-3863-816-000 (\$5,000).

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Tim Morales, City Manager  
**Subject:** Snow Plowing Services  
**Prepared by:** John C. Stemple, Chief Inspector

**Manager's Recommendation:**

I recommend that a purchase order be issued to Mid-Michigan Contracting, Inc., in the amount of \$25,000 for Fiscal Years 2014 and 2015 for snowplowing services.

**Justification:**

On February 11, 2014, the City received bids from two vendors for the removal of snow and ice from the City's surface lots and parking ramp. The low bid was from Mid-Michigan Contracting, Inc. This service will be provided for Group 1 - lots 4 & 23, approximately 94,480 square feet; Group 2 – the lots have been leased and the lessee is responsible for snow plowing; Group 3 - 101 S. Hamilton lot, approximately 17,281 square feet; and Group 4 - Ramp #1 at 220 S. Franklin, approximately 21,213 square feet. Following is a tabulation of bids received:

	<u>Mid Michigan Contracting Inc.</u>		<u>Elite Lawn Care</u>	
	<u>2013/2014</u>	<u>2014/2015</u>	<u>2013/2014</u>	<u>2014/2015</u>
Group #1 est. 10 hrs w/4wd, w/ plow	\$45.00/hr	\$45.00/hr	\$50.00/hr	\$50.00/hr
Group #2 est. 12 hrs w/4wd, w/ plow	\$45.00/hr	\$45.00/hr	\$50.00/hr	\$50.00/hr
Group #3 est. 12 hrs w/4wd, w/plow	\$45.00/hr	\$45.00/hr	\$50.00/hr	\$50.00/hr
Group #4 est. 12 hrs w/4wd, w/plow	\$45.00/hr	\$45.00/hr	\$50.00/hr	\$50.00/hr
Garage Parking Ramp #1 @ 220 S. Franklin w/4wd. w/plow	\$45.00/hr	\$45.00/hr	\$50.00/hr	\$50.00/hr
Loaders	\$75.00/hr	\$75.00/hr	\$100.00/hr	\$100.00/hr
Tandem Trucks	\$55.00/hr	\$55.00/hr	\$55.00/hr	\$55.00/hr
Bobcat Loaders	\$60.00/hr	\$60.00/hr	\$60.00/hr	\$60.00/hr
Salting	\$120.00/ton	\$120.00/ton	\$115.00/ton	\$115.00/ton

These services are again being presented to Council because the previous vendor, Tri City Contracting, changed their company name to Mid-Michigan Contracting, Inc., last year. Therefore, rebidding of the services is necessary. Mid-Michigan Contracting agreed to honor the bid from Tri City Contracting and to provide the service in the interim until such time that the service could be re-bid. As it turns out, Mid-Michigan

Contracting is the low bidder and will continue to provide the service for the remainder of this year and next year, subject to Council approval.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions," of the Saginaw Code of Ordinances O-1.

Funds are budgeted in the General Fund CPS - Inspections - Inspections and Code Enforcement Divisions Operating Services Account No. 101-3868-805-000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager.

**From:** Tim Morales, City Manager  
**Subject:** Covenant HealthCare Donation & Budget Adjustment – Tasers  
**Prepared by:** Sienna Rendon, Community Public Safety – Police

**Manager’s Recommendation:**

It is recommended that a budget adjustment be completed to increase the Drug Forfeiture Fund Police Donations Account No. 264-0000-674.009 by \$5,000.00. This increase in revenue will be offset by an increase in the Drug Forfeiture Fund Parts and Supplies Account No. 264-3040-742.000 by the same amount.

**Justification:**

On January 29, 2014, the Saginaw Police Department was awarded a donation in the amount of \$5,000 from Covenant HealthCare to assist with Taser purchases. Covenant has expressed gratitude for a great relationship with law enforcement and their appreciation to the responsive work of our department professionals.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager approved.

**From:** Tim Morales, City Manager  
**Subject:** Taser Purchase with Covenant Donation Funds  
**Prepared by:** Sienna Rendon, Community Public Safety – Police

**Manager’s Recommendation:**

I recommend that a purchase order be issued to Michigan Taser Distributing of South Lyon, MI, in the amount of \$5,241.49 for the purchase of two Tasers and accompanying equipment.

**Justification:**

The Saginaw Police Department will be purchasing from Michigan Taser Distributing, a sole source provider, two X26P Tasers, two Tactical Performance Power Magazines, two X26P Holsters, and 150 15-foot single air cartridges. The Saginaw Police Department was recently awarded a donation in the amount of \$5,000 from Covenant HealthCare, which allows us to purchase two more Tasers in addition to our recent purchase of twelve Tasers from the same vendor.

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Drug Forfeiture Funds Parts & Supplies Account No. 264-3040-742.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager...

**From:** Timothy Morales, City Manager

**Subject:** Listing and Marketing Commission Agreement, Brindlee Mountain Fire Apparatus

**Prepared by:** Christopher Van Loo, Acting Fire Chief

**Manager's Recommendation:**

I recommend approval of the Listing and Marketing Commission Agreement with Brindlee Mountain Fire Apparatus for the sale of a 1986 Spartan Monarch LTI 100' Tower by the Saginaw Fire Department. This Agreement has been approved by the City Manager as to substance and the City Attorney as to form. Further, it is recommended that the Mayor or his designee be authorized to sign the Agreement.

**Justification:**

The Saginaw Fire Department will enter into an agreement with Brindlee Mountain Fire Apparatus, 15410 Hwy 231, Union Grove, AL to broker a 1986 Spartan Monarch LTI 100' Tower, which is no longer used, with an initial listing of \$20,000. All qualified inquiries starting at \$5,000 will be referred to the Saginaw Fire Department. If a sale takes place referred by Brindlee Mountain Fire Apparatus, or anyone acting on behalf of the referred customer, the Saginaw Fire Department will pay a commission of 10% (or a minimum of \$500) to Brindlee within 10 days of the sale. Either party may terminate this agreement in writing at any time.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager.

# **BRINDLEE MOUNTAIN FIRE APPARATUS**

**15410 Hwy 231 Union Grove AL 35175 · 1-866-285-9305 · Fax: 256-498-0924**

## **Listing and Marketing Commission Agreement**

The undersigned being duly authorized, hereby enter into the following contractual agreement:  
Brindlee Mountain Fire Apparatus agrees to broker the following apparatus:

Apparatus: 1986 Spartan Monarch LTI 100' Tower

Owned or exclusively offered for sale by:

Department/Owner: City of Saginaw, MI

Brindlee will refer to Agent/Owner all qualified inquires Brindlee receives regarding the specified apparatus. If Agent/Owner sells the marketed apparatus to the customer referred by Brindlee, or anyone acting on behalf of the referred customer, the Agent/Owner will pay a commission of 10% (or a minimum of \$500) to Brindlee within 10 days of the sale.

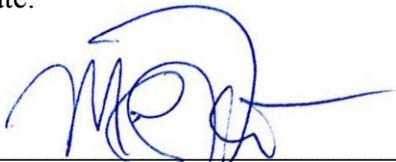
Agent/Owner agrees to notify Brindlee, at the time of sale, as to the sale price and the name and address of the buyer.

Either party may terminate at any time by notifying the other party in writing. If any sale takes place subsequent to termination, to a party previously referred by Brindlee, the same commission will be paid as if the agreement were still in effect.

Agreed to by:

\_\_\_\_\_  
Authorized Agent/Owner

\_\_\_\_\_  
Date:



\_\_\_\_\_  
Brindlee Mountain Fire Apparatus

\_\_\_\_\_  
3/4/2014

\_\_\_\_\_  
Date:

**From:** Timothy Morales, City Manager  
**Subject:** Fire Department Uniform T-Shirts  
**Prepared by:** Christopher Van Loo, Acting Fire Chief

**Manager's Recommendation:**

I recommend acceptance of the low bid from International Promotional Ideas, Elk Grove Village, IL and purchase orders be issued to them in the amount of \$1,714.70 for fiscal year 2014, \$1,790.12 for fiscal year 2015 and \$1,865.72 for fiscal year 2016, totaling \$5,370.54 for the purchase of uniform t-shirts for the Fire Department.

**Justification:**

This purchase will cover uniform t-shirts for the next three years per IAFF union contract. Following is a tabulation of the bids received:

International Promotional Ideas Elk Grove Village, IL	\$5,370.54
G. H. Imaging, Inc. Muskegon, MI	\$6,502.02
Home Team Athletics Jacksonville, NC	\$7,749.00

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the General Fund Community Public Safety-Fire, Fire Suppression Clothing Supplies Fund, Account No. 101-3551-728.000 for Fiscal Year 2014.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** U.S. Department of Homeland Security FEMA Assistance to Firefighters Grant, Fire Prevention & Safety (AFG) Grant program

**Prepared by:** Christopher Van Loo, Acting Fire Chief

**Manager's Recommendation:**

It is recommended that the City of Saginaw accept the U.S. Department of Homeland Security FEMA – AFG Fire Prevention & Safety Grant in the amount of \$120,000 to cover the cost for approximately 10,000 smoke detectors for FY 2014. The grant requires a 20% or \$24,000 match. Therefore, a total of \$96,000 will be received.

**Justification:**

In December 2012, the Department of Homeland Security Federal Emergency Management Agency was seeking applicants for their Assistance to Firefighters Grant Program. The primary goal of the AFG Fire Prevention and Safety Grant program is to enhance the safety of the public and firefighters with respect to fire and fire related hazards.

On June 21, 2013, the City of Saginaw was notified that their application was approved for the purchase and installation of approximately 10,000 dual sensors, sealed 10 year lithium ion battery smoke detectors. The City will receive \$96,000 during FY 2014. The effective date of this grant is June 11, 2013 through June 11, 2014.

The program objective of the AFG Grant under Fire Prevention and Safety Activity is to provide flexibility to applicants to design innovative strategies and or unique proposals that reach for a higher level of safety for the public with respect to fire and fire related hazard.

This grant is a one year grant with a 20% matching requirement in the amount of \$24,000. Savings from the General Fund and donations will cover the matching requirement.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Timothy Morales, City Manager  
**Subject:** Fire Prevention & Safety (AFG) Smoke Detectors Grant  
**Prepared by:** Christopher Van Loo, Acting Fire Chief

**Manager's Recommendation:**

It is recommended that a budget adjustment be completed to recognize the AFG Grant. The 2014 General Fund's Smoke Detector Revenue Account No 101-0000-671.010 should be increased from \$2,000 to \$98,000, which is an increase of \$96,000. To offset the increase in revenues, the Community Public Safety – Fire, Fire Operations Parts and Supplies Account No 101-3551-742.000 should be increased by the same. It is also recommended that a budget adjustment be completed to transfer \$22,000 from Community Public Safety Office Parts and Supplies Account No. 101-3510-742.000 to Community Public Safety - Fire, Fire Operations Parts and Supplies Account No. 101-3551-742.000.

I further recommend acceptance of the low bid and issuance of a purchase order Home Depot in the amount of \$118,500 for the purchase of 10,000 dual-sensor ten-year sealed lithium smoke detectors as required by the AFG Grant.

**Justification:**

Bids for smoke detectors were solicited for The Community Public Safety-Fire Division which will provide and properly install free dual sensor 10 year sealed lithium ion battery smoke detectors to all requested owner occupied residential units within the City of Saginaw. The Saginaw Fire Department considers this program to be one of the most important and easiest ways to protect our citizens from fire danger within their residences. The installation portion of this Fire Prevention Safety Program also provides the Fire Department, the ability to locate and recommend other preventative safety measures while we are in the process of proper smoke detector installation. The bid tabulations are as follows:

Home Depot U.S.A. Saginaw, MI	\$118,500.00
Harris Communications, Inc. Eden Prairie, MN	\$171,900.00
Vanguard Fire & Security Systems Wixom, MI	\$215,300.00

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in the Community Public Safety Fire – Fire Operations Division Parts and Supplies Account No. 101 3551 742 000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Timothy Morales, City Manager  
**Subject:** Security Camera  
**Prepared by:** Brian Baldwin, Water and Wastewater

**Manager's Recommendation:**

I recommend that the low bid from Perimutter Purchasing Power of San Diego, CA be accepted and a purchase order be issued to them in the amount of \$2,174.00 to supply a security camera for the main gate of the Wastewater Treatment Plant.

**Justification:**

The Wastewater Treatment Plant has four security cameras that monitor different areas of the plant and were installed in the early 1990's. Over the last several years, they have become more and more unreliable, and will not work during cold weather or storms. Newer systems would require either running different cable or purchasing radios to carry the signal. Both of these options would require extra costs, in addition to the cameras. The electrical staff identified Pelco cameras as having updated technology but still working with the wiring we have in place. On February 12, 2013, we opened sealed bids from 10 companies to replace one camera. Perimutter Purchasing Power of San Diego, CA was the low bidder. Following is a summary of the bids received:

Perimutter Purchasing Power San Diego, CA	\$2,174.00
Standard Electric Co. Wheeling, IL	\$2,451.00
Inter-Pacific Inc. Wheeling, IL	\$2,471.57
Vanguard Fire & Security Systems Inc. Wixom, MI	\$2,518.49
Kendall Electric Midland, MI	\$2,592.78
Brunning Business Services Longboat Key, FL	\$2,539.98
D & C Security LLC. St. Charles, MI.	\$2,807.50

Grainger Inc. Northbrook, IL	\$3,023.47
Paradigm 2000 Inc. Detroit, MI	\$3,200.00
E&R Industrial Bay City, MI	\$3,266.67

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing," of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Treatment and Pumping Divisions Parts and Supplies Account No. 590-4830-742.000

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Generator Services  
**Prepared by:** Brian Baldwin, Water and Wastewater

**Manager's Recommendation:**

I recommend that the low bid from Browning Power Systems of Saginaw, MI be accepted and purchase orders be issued to them in the amount of \$1,443 for Fiscal Year 2014, \$1,443 for Fiscal Year 2015, and \$1,443 for Fiscal Year 2016, totaling \$4,329 to supply mechanical and electrical service for each of the Remote Facilities' three generators in the Wastewater Treatment Division.

**Justification:**

On February 18, 2014, the City of Saginaw opened sealed bids for load testing, mechanical and electrical service for the Remote Facilities' three generators. Two of the generators provide stand-by power for the Drake Street and the Douglass Street lift stations and one is a portable generator which can be used at the retention treatment basins. Following is a tabulation of the bids that were received:

	<u>Total 3-year cost</u>
Browning Power Systems Saginaw, MI	\$4,329
Wolverine Power Systems Wixom, MI	\$5,880
PM Technologies Wixom, MI	\$7,200
WW Williams Co. Saginaw, MI	\$7,200
Ancona Controls Inc. Wixom, MI	\$7,296
Generator Power Products Wixom, MI	\$7,650
American Gen. Sales & Service Waterford, MI	\$8,495

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Remote Facilities' Professional Services Account No. 590-4835-801.000.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Emergency Purchase of High Service Pump Discharge Butterfly Valves  
**Prepared by:** Mike McGill, Water and Wastewater

**Manager's Recommendation:**

I recommend that payment be made to A/C Service and Repair, Inc. of York, PA in the amount of \$12,000 for the emergency purchase of three rebuilt 24" Allis Chalmers Streamseal Butterfly Valves for the Water Treatment Division.

**Justification:**

These valves are direct replacements of the valves currently in place and fit the existing Limitorque Actuators on High Service Pump's (HSP) 7, 8 and 9. Replacement valves were needed for immediate repair of HSP #7, which was leaking, and for scheduled maintenance of HSP's #8 and #9. Allis Chalmers valves are no longer manufactured and A/C Service and Repair, Inc., is the only supplier of Allis Chalmers valves. Purchasing valves by a different manufacturer would require some retrofitting and additional costs. The lead time for manufacture and delivery of competitor's valves may also be too long to facilitate repair by the high demand season. Their quote is for one lot of three rebuilt valves and includes immediate delivery and a one year warranty (same as a new valve warranty). The existing valves are being saved for rebuilding at a later date, so that we have spares on hand.

Comparison pricing from competitive suppliers for similar valves by other manufacturers was sought in early February. The quotes for three new valves, plus shipping, are as follows:

Jett Pump & Valve, L.L.C. Waterford, MI	\$16,649.73
Etna Supply Grand Rapids, MI	\$17,610.00

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing", of Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Water Operations and Maintenance Fund, Treatment & Pumping Divisions Repairs and Replacements Account No. 591-4730-974.000 for Fiscal Year 2014.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Timothy Morales, City Manager  
**Subject:** Weirs and Baffles  
**Prepared by:** Brian Baldwin, Water and Wastewater

**Manager’s Recommendation:**

I recommend that the low bid from Nefco, Inc., of Palm Beach Gardens, FL be accepted and a purchase order issued to them in the amount of \$20,800 for the purchase of replacement weirs and baffles for the Wastewater Treatment Division.

**Justification:**

The weirs and baffles on the Wastewater Treatment Plant’s six final clarifiers and four primary clarifiers were originally constructed of mild steel. The steel has rusted away and needs to be replaced. In the last four years, we have replaced the weirs and baffles on all six of the final clarifiers and two of the primary clarifiers with fiberglass. These bids received are for the material needed to replace the mild steel weirs and baffles on the remaining two primary clarifiers with fiberglass. Plant personnel will complete the installation. Sealed bids were received and opened on February 11, 2014 as follows:

Nefco Inc. Palm Beach Gardens, FL	\$20,800
Waterworks Systems & Equipment Inc. Lakeland, MI	\$24,900
R.P.S. Engineering Inc. Elgin, IL	\$31,255

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing, of “Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are available in the Sewer Operations and Maintenance Fund, Sewer Surplus Divisions Repairs and Replacements Account No. 590-4840-974.000.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Final Clarifier Rebuild  
**Prepared by:** Brian Baldwin, Water and Wastewater

**Manager’s Recommendation:**

I recommend that the low bid from Gerace Construction of Midland, MI be accepted and that a purchase order be issued to them in the amount of \$139,000 to rebuild one 130’ diameter final clarifier for the Wastewater Treatment Division.

**Justification:**

The Wastewater Treatment Plant has six 130’ diameter final clarifiers, which were built in 1972. The collection mechanisms on these clarifiers are built with mild steel and coated with coal tar epoxy. The mechanisms are routinely sand blasted and recoated by staff and it was discovered that the metal on these mechanisms has deteriorated to the extent that sand blasting is no longer possible. They contacted the manufacturer for prices on replacement mechanisms and discovered that having the mechanisms fabricated locally and hot dip galvanized is far more cost effective than purchasing replacements from the manufacturer. This will complete a five year project of rebuilding all six final clarifiers. Bids for the fabrication and installation of one replacement mechanism were received and opened on February 11, 2014 with the following results:

Gerace Construction Co. Midland, MI	\$139,000
Monroe Environmental Corp. Monroe, MI	\$166,500

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing,” of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for this purchase are budgeted in the Sewer Operations and Maintenance Fund, Sewer Surplus Divisions Repairs and Replacements Account No. 590-4840-974-000.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager  
**Subject:** Consumers Energy Agreements  
**Prepared by:** Brian Baldwin, Water and Wastewater

**Manager's Recommendation:**

I recommend that the four Agreements with Consumers Energy, providing alternate power supplies for four Wastewater Treatment Division's Retention & Treatment Basins, be approved for a five-year period and that a purchase order in the amount of \$48,330 be issued to cover the terms of the Agreements. The Agreements are approved by me as to substance and the City Attorney as to form. It is further recommended that City Council authorize the City Manager or his designee to sign the Agreements.

**Justification:**

The Wastewater Treatment Division operates and maintains seven Retention Treatment Basins (RTB's) designed to treat stormwater flows in excess of the treatment capacity of the Wastewater Treatment Plant. The Plant's National Pollutant Discharge Elimination System Permit requires that all of the Division's facilities have alternate power sources. Two of the RTB's have diesel powered pumps which fulfill this requirement, and one will operate by gravity flow. However, the other four RTB's rely on an alternate electrical feed source provided by Consumers Energy. Consumers Energy has adopted a policy that requires any facility with an alternate power source to pay an annual maintenance service fee for this power. We are in the process of conducting a feasibility study to determine if at the end of this five-year period, it would be more economical to install stand-by power at all of the RTB's. Consumers Energy has indicated that at the end of the five-year agreement, we will only have the option of a 35-year agreement.

This vendor meets all requirements of §14.23, "Vendors", of "Purchasing, Contracting, and Selling Procedure," of Chapter 14, "Finance and Purchasing, of "Title 1, "General Provisions" of the Saginaw Code of Ordinances O-1.

Funds are available in the Sewer Operations and Maintenance Fund, Remote Facilities Divisions Utilities Account No. 590-4835-920.000.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager.

**From:** Timothy Morales, City Manager

**Subject:** Global Youth Awareness Star Club – Germaine Park

**Prepared by:** Evelyn McGovern, Public Services Department

**Manager’s Recommendation:**

I recommend that the Director of Public Services or his designee be authorized to enter into a one-year Adopt-A-Park Agreement with Global Youth Awareness Star Club not to exceed four years. I further recommend that the Director of Public Services or his designee be authorized to approve extensions of the Agreement for subsequent years without further Council approval or action.

**Justification:**

Global Youth Awareness Star Club has completed an Adopt-A-Park application seeking the City’s approval for beautification projects that will increase activities for families in Germaine Park.

Section 95.01 of the Saginaw Code of Ordinances provides that “No person shall plant, remove, or destroy any tree or shrub in any street, alley, or public place without first obtaining a written permit to do so from the Superintendent of Streets and Bridges.” The ordinance continues “The City Manager is hereby empowered, subject to approval by the Council, to make any additional rules and regulations pertaining to the planting, removal, care, maintenance, and protection of trees, shrubs, and plants as are necessary to protect public property or the health or safety of the public.”

Upon approval by City Council of the above application, the City shall enter into an Agreement with the applicant requiring a one-year commitment to the performance of the described work. The applicant will be responsible for having the proposed work approved by the Director of Public Services or his designee; complying with all applicable laws; obtaining liability insurance, if necessary; and holding the City harmless from any claims arising from applicant’s adoption of the public area and work performed at same.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Timothy Morales, City Manager

**Subject:** Northeast Saginaw Neighborhood Association – Unity Park

**Prepared by:** Evelyn McGovern, Public Services Department

**Manager’s Recommendation:**

I recommend that the Director of Public Services or his designee be authorized to enter into a one-year Adopt-A-Park Agreement with Northeast Saginaw Neighborhood Association not to exceed four years. I further recommend that the Director of Public Services or his designee be authorized to approve extensions of the Agreement for subsequent years without further Council approval or action.

**Justification:**

The Northeast Saginaw Neighborhood Association has completed an Adopt-A-Park application seeking the City’s approval for beautification projects and to help main Unity Park.

Section 95.01 of the Saginaw Code of Ordinances provides that “No person shall plant, remove, or destroy any tree or shrub in any street, alley, or public place without first obtaining a written permit to do so from the Superintendent of Streets and Bridges.” The ordinance continues “The City Manager is hereby empowered, subject to approval by the Council, to make any additional rules and regulations pertaining to the planting, removal, care, maintenance, and protection of trees, shrubs, and plants as are necessary to protect public property or the health or safety of the public.”

Upon approval by City Council of the above application, the City shall enter into an Agreement with the applicant requiring a one-year commitment to the performance of the described work. The applicant will be responsible for having the proposed work approved by the Director of Public Services or his designee; complying with all applicable laws; obtaining liability insurance, if necessary; and holding the City harmless from any claims arising from applicant’s adoption of the public area and work performed at same.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Timothy Morales, City Manager

**Subject:** Project Unify, Inc. – Unity Park

**Prepared by:** Evelyn McGovern, Public Services Department

**Manager’s Recommendation:**

I recommend that the Director of Public Services or his designee be authorized to enter into a one-year Adopt-A-Park Agreement with Project Unify, Inc. not to exceed four (4) years. I further recommend that the Director of Public Services or his designee be authorized to approve extensions of the Agreement for subsequent years without further Council approval or action.

**Justification:**

Project Unify, Inc. has completed an Adopt-A-Park application seeking the City’s approval for beautification projects that include painting, planting flowers, cutting grass and weeds and removing trash in Unity Park located at 1305 Leon Scott Court.

Section 95.01 of the Saginaw Code of Ordinances provides that “No person shall plant, remove, or destroy any tree or shrub in any street, alley, or public place without first obtaining a written permit to do so from the Superintendent of Streets and Bridges.” The ordinance continues “The City Manager is hereby empowered, subject to approval by the Council, to make any additional rules and regulations pertaining to the planting, removal, care, maintenance, and protection of trees, shrubs, and plants as are necessary to protect public property or the health or safety of the public.”

Upon approval by City Council of the above application, the City shall enter into an Agreement with the applicant requiring a one-year commitment to the performance of the described work. The applicant will be responsible for having the proposed work approved by the Director of Public Services or his designee; complying with all applicable laws; obtaining liability insurance, if necessary; and holding the City harmless from any claims arising from applicant’s adoption of the public area and work performed at same.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Timothy Morales, City Manager  
**Subject:** Global Youth Awareness Star Club – Unity Park  
**Prepared by:** Evelyn McGovern, Public Services Department

**Manager’s Recommendation:**

I recommend that the Director of Public Services or his designee be authorized to enter into a one-year Adopt-A-Park Agreement with Global Youth Awareness Star Club not to exceed four years. I further recommend that the Director of Public Services or his designee be authorized to approve extensions of the Agreement for subsequent years without further Council approval or action.

**Justification:**

Global Youth Awareness Star Club has completed an Adopt-A-Park application seeking the City’s approval for beautification projects that will increase activities for families and develop the existing baseball diamonds in Unity Park.

Section 95.01 of the Saginaw Code of Ordinances provides that “No person shall plant, remove, or destroy any tree or shrub in any street, alley, or public place without first obtaining a written permit to do so from the Superintendent of Streets and Bridges.” The ordinance continues “The City Manager is hereby empowered, subject to approval by the Council, to make any additional rules and regulations pertaining to the planting, removal, care, maintenance, and protection of trees, shrubs, and plants as are necessary to protect public property or the health or safety of the public.”

Upon approval by City Council of the above application, the City shall enter into an Agreement with the applicant requiring a one-year commitment to the performance of the described work. The applicant will be responsible for having the proposed work approved by the Director of Public Services or his designee; complying with all applicable laws; obtaining liability insurance, if necessary; and holding the City harmless from any claims arising from applicant’s adoption of the public area and work performed at same.

**Council Action:**

Council Member \_\_\_\_\_ moved, seconded by Council Member \_\_\_\_\_ that the recommendation of the City Manager be approved.

**From:** Timothy Morales, City Manager

**Subject:** Garage Emergency Purchase – Snow Plow Guards

**Prepared by:** Don Riley, Public Services Department

**Manager’s Recommendation:**

I recommend that payment be made to Winter Equipment Company, sole source vendor of Willoughby, OH for the emergency purchase orders issued to them in the total amount of \$4,588.82 for the City’s snowplow fleet replacement guards and fasteners.

**Justification:**

On December 20 and 27, 2013 and January 27, 2014, as a result of the harsh winter weather conditions that resulted in an increase in plowing frequencies, emergency purchase orders were issued to Winter Equipment Company, a sole source supplier, for replacement plow guards and fasteners required by the Streets Division. These guards protect the plow board from damage and greatly extend the life of plow blades, reducing the labor and snowplow downtime involved in the repair and replacement of the scraper blades.

The total of each purchase order is as follows:

<u>Date of Service</u>	<u>P.O. No.</u>	<u>Cost</u>	<u>Description</u>
12/20/2013	#493448	\$1,643.59	3 sets/Plow Guards
12/27/2013	#493471	\$1,643.59	3 sets/Plow Guards
01/27/2014	#493574	\$1,301.64	5 Right Guards

This vendor meets all requirements of §14.23, “Vendors”, of “Purchasing, Contracting, and Selling Procedure,” of Chapter 14, “Finance and Purchasing”, of Title 1, “General Provisions” of the Saginaw Code of Ordinances O-1.

Funds for these purchases are budgeted in the Motor Pool Operation Fund – Garage Divisions, Motor Vehicle Supplies Account No. 661-4480-737.000, and will be accounted for in the Motor Pool Operation Fund – Garage Parts Inventory Account No. 661-0000-110.001.

**Council Action:**

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to approve the recommendation of the City Manager.

## CERTIFYING THE 2014 SINGLE LOT SPECIAL ASSESSMENT TAX ROLL

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS:** the City Council has complied with the requirements of ordinances of the City relative to making special assessments to include: Weed/Grass Cutting (WC1401, WC1402 & WC1403); False Alarms Police (PF14); False Alarms Fire (FF14), Sewer Connections & Replacements (SEW14); Water Connections & Replacements (WAT14); Demolitions (DMN141), and Trash Removal/Yard Cleanup (TR014); and

**WHEREAS:** a Public Hearing was scheduled for February 17, 2014 during which objections were heard and written objections were accepted until the time of said Hearing; and

**WHEREAS:** all objections have been reviewed and the single lot special assessments are determined to be the responsibility of the property owners.

**NOW THEREFORE BE IT RESOLVED:** that the City Clerk is hereby directed to transmit immediately said assessment rolls to the City Treasurer for collection of the assessments therein contained together with interest and penalties as provided in the Charter and in Title III, Section 33.29 of the City of Saginaw Code of Ordinances; and

**BE IT FURTHER RESOLVED:** that all single lot special assessments assessed to properties owned by the Saginaw County Land Bank Authority or the Michigan Land Bank Fast Track Authority shall be removed from the Tax Roll; and

**BE IT FURTHER RESOLVED:** that each assessment in rolls in SEW14 and WAT14 are payable in 10 annual installments, assessments in rolls TR014, WC1401, WC1402, WC1403, PF14, FF14, and DMN141 are payable in one installment; and the rate of interest to be charged on unpaid installments shall be eight (8) percent per annum.

Ayes:  
Nays:  
Absent:  
Abstain:

### RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 17, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

\_\_\_\_\_  
Janet Santos, CMC/MMC  
City Clerk

## SUPPORTING THE "LIGHT UP THE CITY" INITIATIVE

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_ to adopt the following resolution:

**WHEREAS:** the "Light Up the City" Initiative is a community outreach action plan working toward crime prevention through community participation. The Initiative provides leadership from law enforcement and unites partners with community organizations; local residents, politicians, healthcare organizations, educators, housing organizations and other stake holders; and

**WHEREAS:** the "Light Up the City" (LUTC) idea began as a grassroots initiative in Saginaw with the Michigan State Police, Saginaw Police Department, Consumers Energy and the Saginaw Neighborhood Associations in early fall of 2013. LUTC began doing promotional walks and events in September until the season was no longer favorable. A total of five events were held with the last event being held on "devil's night" as a city-wide LUTC with an Arson Watch event; and

**WHEREAS:** the initiative would empower citizens to take action and report crime by getting involved in solving the issues that the community is currently facing. The initiative will focus on strategically identified areas in the City of Saginaw, and will begin the process of building partnerships and trust in the community; and

**WHEREAS:** the LUTC initiative is a partner with Consumers Energy. Consumers Energy will support the initiative with the "Helping Neighbors" program. Prior to each event, a promotional walk will be done in the identified area to educate the residents about the "Light up the City" initiative as well as the "Helping Neighbors" program; and

**WHEREAS:** a free energy efficient light bulb provided by Consumers Energy will be distributed to participating residents. The residents will be encouraged to turn on their porch light in support of the initiative. The visual message signifies the unity of law enforcement and the community by taking back control of their neighborhoods.

**NOW, THEREFORE BE IT RESOLVED:** that the Saginaw City Council fully supports the vision of "Light Up the City."

Ayes:  
Nays:  
Absent:  
Abstain:

### RESOLUTION DECLARED ADOPTED

I, Janet Santos, City Clerk of the City of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Saginaw, Saginaw County, State of Michigan, at a public meeting held on March 17, 2014; the original thereof is on file in the records of my office; the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

\_\_\_\_\_  
Janet Santos, CMC/MMC  
City Clerk