

**CITY OF SAGINAW ADDENDUM NOTICE**

**CITY OF SAGINAW ADDENDUM NOTICE MUST BE RETURNED IN IT'S ENTIRETY WITH SEALED BID**

**FORM B02  
PROPOSAL ADDENDUM # 1**

**PAGE 1 of 2**

CITY OF SAGINAW

**DATE: November 6, 2018**

PURCHASING OFFICE  
ROOM #105 – 1<sup>st</sup> FLOOR, CITY HALL  
1315 S. WASHINGTON AVENUE  
SAGINAW, MICHIGAN 48601  
(989) 759-1483

TO: ALL PROSPECTIVE BIDDERS

SUBJECT: **ADDENDUM No. 1, #P1612-19 New Building at Compost Site**

Information disclosed and/or questions raised since issuance of documents to bidders requires that the following changes be made in the subject bid as shown on this form:  
PLEASE NOTE THE CHANGE TO THE ORIGINAL BID DOCUMENT REGARDING THE FOLLOWING AMENDMENT.

1) Page 3 of 11 was revised to include a TOTAL COST line, include revised page 3 along with this signed addendum with your sealed bid.

**NOTE: Before the bid due date, check our web-site bid copy to make sure there are no description, quantity or Addendums changes. (Go to [www.saginaw-mi.com](http://www.saginaw-mi.com), click on “quick link” box and go to “Purchasing”).**

I \_\_\_\_\_ CERTIFY THAT I HAVE READ THIS ADDENDUM AND THAT THE BID SUBMITTED REFLECTS THE CANGES DESCRIBED IN THIS ADDENDUM.

\_\_\_\_\_  
(Company's Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Signature)

**DESCRIPTION:**

**TOTAL COST**

**NEW 12' X 24' BUILDING PER SPECIFICATIONS**

**\$ \_\_\_\_\_**

**CHECK LIST: BEFORE SUBMITTING YOUR BID**

- |  | <b><u>YES</u></b> |
|--|-------------------|
| 1. Before the bid due date, check our web-site bid copy to make sure there are no description, quantity or Addendums changes. (Go to <a href="http://www.saginaw-mi.com">www.saginaw-mi.com</a> , click on "Look Up a Bid").         | _____             |
| 2. Assuming they are permitted, if you're submitting an alternate(s) bid the pricing must be clearly listed and the page labeled "ALTERNATE". All support information should also be attached and labeled Alternate #1, #2, #3, etc. | _____             |
| 3. Is your bid signed ( <b><u>IN BOTH PLACES</u></b> ) by an authorized representative of your company?  | _____             |
| 4. Have you provided the Terms & Delivery information requested?   | _____             |
| 5. Is the <b><u>OUTSIDE</u></b> of your FEDEX, UPS OR REGULAR ENVELOPE properly labeled with the bid number?   | _____             |
| 6. Are you submitting your original bid plus <b><u>ONE (1) COPY as required?</u></b>   | _____             |
| 7. If your bid is over \$100,000.00 do you have a Bid Bond, Certified Bank Check or Money Order enclosed?  | _____             |
| a. Multiple year bids must be added together to get your total.  |                   |
| b. If submitting an alternate proposal along with your original bid, only one (1) of the above mentioned items is required.  |                   |

**NOTE:** An **original** Bid Bond, Certified Check, Bank Money Order or Cashier's Check in the amount of five percent (5%) of the total amount bid must be submitted with any bid in excess of \$100,000. **Facsimiles or copies of bid bond will not be accepted and bid will be disqualified if submitted.**

PAYMENT TERMS: \_\_\_\_\_, DELIVERY LEAD TIME: \_\_\_\_\_

FOB: CITY OF SAGINAW  
2410 VETERANS MEMORIAL HWY.  
SAGINAW, MI 48601

The City reserves the right to accept or reject any and all bids, or parts thereof, and to waive any irregularities in the bid except those specifically mentioned in the sealed bid instructions. As part of the consideration for this bid, the undersigned does hereby agree to have withheld from any payment due them, any amounts owed for taxes, fees or other charges due the City of Saginaw. Per Section 14 of The City of Saginaw Uniform Income Tax Ordinance, the tax percentage is 1.5% on income earned from the City. The tax shall apply on the taxable net profits of a corporation doing business with the City, being levied on such part of the taxable net profits as is earned by the corporation as a result of work done, services rendered and other business activities conducted with the City, as determined in accordance with this Ordinance.